## **Trinity Episcopal Church**

1200 Main Street (PO Box 484) Fishkill, NY 12524

## **General Information for Rental of the Parish Hall**

The rooms in the Parish House building available for use are the fellowship hall, library, restrooms, kitchen, and small classrooms.

When considering renting space in the Parish House building, please be aware of the following:

- Trinity Episcopal Church requires an appropriate completed application
- Trinity Church requires a refundable deposit and a cleaning fee for use of any of our facilities. The deposits will be refunded unless the condition and cleanliness of the facilities used does not meet approval of after use inspection.
- Trinity has available enough tables and chairs for 100 people.
- Trinity does not offer catering.
- Trinity does not provide people to serve food.
- Trinity does not provide linens.
- You are responsible for all set-up and clean-up. Set up times are governed by paragraph 6 of the signed agreement.
- Garbage must be removed from church buildings and placed in appropriate receptacles located in the parking lot. Recyclables are to be placed in the appropriate recycle cans in the parking lot.