

Trinity Episcopal Church
Fishkill, NY 12524
Minutes of Vestry Meeting on March 16, 2011

The Rev. Jean Campbell called the meeting to order at 8:05 p.m. Opening prayers were offered.

Present: The Rev. Jean Campbell; Wardens Connie Smith and Susan Quade; Vestry members Terry Badura, Steven Blanks, Cheri Hamilton, Keith LaBorde, Peter McMillan, Bob Rothmann, Marilyn Sullivan, Bob Tetrault, Adam Van Der Stuyf.

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Bob Tetrault made a motion to accept the minutes of the February Vestry meeting. Connie Smith seconded. Vote was unanimous in favor. Motion carried.

Treasurer's Report

Balance Sheet

- Trinity's assets on February 28th totaled \$539,620:
 - \$25,486 Checking and savings accounts
 - \$74,077 Chevron stock
 - \$440,057 Morgan Stanley and Vanguard managed accounts

Income Statement

	<u>Feb. 2011</u>	<u>Year to Date</u>	<u>Prior Year</u>
Operating income	\$ 16,015	\$ 44,321	\$ 38,220
Operating expenses	18,790	36,655	33,451
Net profit (loss)	<u>(2,775)</u>	<u>7,666</u>	<u>4,769</u>
Non-operating income	2,917	6,639	2,634
Non-operating expenses	<u>(191)</u>	<u>1,903</u>	<u>6</u>
Net profit (loss)	3,108	4,736	2,628
Total income	18,932	50,960	40,854
Total expenses	<u>18,599</u>	<u>38,558</u>	<u>33,457</u>
Net profit (loss)	\$ 333	\$ 12,402	\$ 7,397

- 4th quarter property insurance of \$1,194 and town taxes of \$1,032 were paid in February.
- TNT raised \$1,872 from the February Stuff Sale; \$500 of that total was donated to the J2A Pilgrimage fund. The Food Pantry bake sale raised \$200.
- Columbarium expenses (#208-06) includes a credit of \$410 for prepaid niche stone engraving.

Committee Reports

Outreach

The Outreach Committee met on March 13th to discuss upcoming projects. Susan Quade has contacted Grace Smith House with the possibility of doing Easter baskets again this year; she expects to hear back from them shortly.

Buildings & Grounds

- The Buildings & Grounds Committee will meet on Wednesday, March 23rd at 7 PM to schedule spring and fall clean-up days and to put together a plan for the projects that need to be done.
- Several rows of aluminum siding on the southern (Taco Bell) wall of the Parish House came loose during a recent storm. The church also sustained some water damage. Both losses are covered by our insurance policy; there is a \$1,000 deductible. Wayne Bunker is getting repair estimates.
- Moisture is seeping in around the church stained glass window, and the rotting sill needs to be repaired.
- Ten personalized bricks have been sold for the new sidewalk between 20 Main St. and the church. Bob Tetrault will ask Adams for samples of engraved bricks to display to the congregation.

Old Business

Update on 18 Main Street

- Renovation work is almost complete. The installation of kitchen cabinets has been stalled briefly because one cabinet needed to be reordered.
- Connie Smith will meet with two property management companies this week.

New Business

Phone System

- Our 10+ year-old Lucent phone system has stopped working; there is currently no phone service in the parish house and church. It would be more expensive to repair the unit than to replace it, assuming parts could even be found.
- Connie Smith obtained quotes ranging from \$2,300 - \$2,700 for two replacement systems. There is some question as to whether we really need all the functions of an expensive phone system instead of a simple bundle of corded/cordless phones and an answering machine. Connie will continue to look into what we can purchase to better meet our phone service needs.

J2A Fundraisers

- Sr. Jean distributed an itemized budget for the J2A pilgrimage to Borderlands Ranch in June.
- The J2A group has requested Vestry approval to hold an Italian Dinner Night fundraiser in the Parish Hall on April 9th or 16th.
- J2A is also planning to hold a “coffee stop” fundraiser and sell baked goods at one of the rest stops on I-84W over Memorial Day Weekend. They will ask the congregation for donations of baked goods.
- **Steven Blanks made a motion to authorize Italian Dinner Night and I-84 fundraisers to benefit the J2A pilgrimage. Terry Badura seconded. Vote was unanimous in favor. Motion carried.**

The Voices of Women / Trinity Sunday

- The Voices of Women is a play about Old Testament women put on by a group from Woodstock, NY. This event will be held in the Parish Hall on Saturday, June 18th, the eve of Trinity Sunday. Tickets will be sold.
- Bishop Herb Donovan will preside at services on Trinity Sunday, June 19th.

Authorized Signers on Rector's Discretionary Fund Account

- In the February Vestry meeting, the Wardens and Treasurer were approved as authorized signers for the church's bank and investments accounts. Sr. Jean must also be added as an authorized signer on the Rector's Discretionary Fund checking account, held at Wachovia Bank.
- **Terry Badura made a motion to include The Rev. Jean Campbell with Wardens Connie Smith and Susan Quade and Treasurer Rob McCollum as authorized signers on the Rector's Discretionary Fund checking account. Marilyn Sullivan seconded. Vote was unanimous in favor. Motion carried.**

Choir Robes

Steven Blanks noted that the choir robes have become quite worn out, and, when finances allow, need to be replaced.

Date Change for April Vestry Meeting

The April Vestry meeting will be held on Wednesday, April 27th instead of the 20th. The third Wednesday of April this year falls during Holy Week.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Linda Herrera