

# TRINITY EPISCOPAL CHURCH

Main Street (Box 484)  
Fishkill, New York 12524

## Agreement for Multiple Use of Church Facilities

This agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_ by and between Trinity Episcopal Church at Main Street in Fishkill, New York (hereinafter referred to as the Church) and \_\_\_\_\_ (hereinafter referred to as the Licensee). In consideration of the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. Licensee has arranged with the Church for the use of following room(s) in the Parish House: \_\_\_\_\_ at the following time(s) and date(s):

Times: From \_\_\_\_\_ to \_\_\_\_\_

Dates: From \_\_\_\_\_ to \_\_\_\_\_

for the following type of activity \_\_\_\_\_  
and with approximately \_\_\_\_\_ people in attendance.

2. The use of the subject room(s) shall be in accordance with the "Rules for Parish House Use" annexed hereto and made a part thereof. The undersigned personal representative of the Licensee assumes all responsibility for observance of said Rules. Failure to comply with said rules may result in the immediate cancellation of this agreement and any further use of the premises by the Licensee.
3. Fee to use the Parish House agreed upon as follows (applicable fees circled):

### Fellowship Hall:

<u>Members for Personal Use</u>		<u>Nonmembers +/-or Business Use</u>	
3-5 hours	\$75.00	3-5 hours	\$100.00
Full day (more than 5 hours)	\$150.00	Full day	\$200.00
Use of kitchen (extra)	\$25.00	Use of kitchen	\$25.00
Coffee Service	\$50.00	Coffee Service	\$50.00
Setting up and removing chairs	\$30.00	Setting up and removing chairs	\$30.00

**Small Room:** \$25.00/event

4. Non-profit organizations are required to make a contribution as arranged with Trinity Episcopal Church and agreed upon as follows:
5. The Licensee and undersigned personal representative of Licensee jointly and individually agree to indemnify and hold harmless the said Church for any and all damage to or theft from the premises or any of the facilities herein which occurs as an incident of or during Licensee's (or the public invited by Licensee) use thereof.

6. This agreement is made upon the express condition that the Church shall be free from all liabilities and claims for damages and/or suits for or by reason of any injuries to any person or persons or property of any kind whatsoever, whether to the person or property of any Licensees on their persons, from any cause or causes whatsoever while in or upon said premises or any part thereof during the time of the use herein set forth, or occasioned by any occupancy by Licensee and the public, or any activity carried on by Licensee in connection therewith, jointly and individually covenant and agree to indemnify and hold the Church harmless from all liabilities, charges, expenses (including counsel fees) and cost on account of or by reason of any such injuries, liabilities, claims, suits, or losses however occurring or damages growing out of same.
7. A certificate of insurance including the Church as additionally insured with a hold harmless clause and workers compensation must be submitted and approved before the commencing date.
8. Licensee acknowledges receipt of "Rules for Trinity Parish House Use."

Signed and dated: \_\_\_\_\_

Personal representative of Licensee:

(Signature) \_\_\_\_\_

Date:

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail: \_\_\_\_\_

Driver's License number including state issuing it:

\_\_\_\_\_

Business and Employer Identification Number (EIN):

\_\_\_\_\_

ACKNOWLEDGEMENT: Trinity Episcopal Church by:

Print Name: \_\_\_\_\_

Copy of insurance certificate received on (date): \_\_\_\_\_