

Trinity Episcopal Church
Fishkill, NY 12524
Minutes of Vestry Meeting on April 21, 2010

The Rev. Jean Campbell called the meeting to order at 7:00 p.m. Opening prayers were offered.

Present: The Rev. Jean Campbell; Wardens Connie Smith and Susan Quade; Vestry members Terry Badura, Steven Blanks, Wayne Bunker, Tara Casaregola, Cheri Hamilton, Robert McCollum, Bob Rothmann, Bob Tetrault; Vestry secretary Linda Herrera.

Not Present: Marilyn Sullivan

Minutes of Vestry Meeting on March 20, 2010

Wayne Bunker made a motion to accept the minutes of the March Vestry Meeting; Badura seconded. Vote was unanimous in favor. Motion carried.

Treasurer's Report – March 2010

Balance Sheet

Trinity's assets on March 31, 2010 totaled \$508,849:

\$13,446 Checking and savings accounts
\$54,143 Chevron stock
\$441,260 Morgan Stanley and Vanguard managed accounts

Income Statement

	Mar. 2010	Year to Date	Prior Year
Operating income	\$ 24,710	\$ 61,930	\$ 54,348
Operating expenses	25,491	58,947	57,422
Net profit (loss)	(781)	2,983	(3,074)
Non-operating income	848	4,482	5,801
Non-operating expenses	956	957	1,182
Net profit (loss)	(108)	3,524	4,619
Total income	25,558	66,412	60,149
Total expenses	26,447	59,904	58,604
Net profit (loss)	\$ (889)	\$ 6,508	\$ 1,545

- \$9,500 to meet operating expenses was withdrawn from the Morgan Stanley Active Assets account per vestry resolution in February.
- The first quarter diocesan assessment of \$4,915 was paid in March.
- A total of \$792 was collected for malaria nets.
- The money we invested in the Vanguard bond fund last June has increased \$20,000 in value and is generating approx. \$800 in reinvested dividends monthly.

- Rob McCollum will convene a meeting of the finance committee, consisting of himself, Frederick Villforth, and Scott Quade within the next few weeks to examine Trinity's portfolio and see if there are other investment opportunities available at this time.
- The Vestry discussed whether it might be helpful to include a letter with the first quarter contribution statements encouraging parishioners to keep up their pledge payments throughout the summer, and pre-pay pledges if possible, to help the church maintain a steady cash flow.

Committee Reports

Outreach

- The outreach committee will meet on Tuesday, April 27th to plan spring and summer outreach projects which will include the American Cancer Society Relay for Life event in June and Rural & Migrant Ministry's summer camp program.
- The House of Hope Pajama Party will not take place on April 25th as originally planned; a new date has not yet been chosen.
- Wayne and Pam Bunker attended the Habitat for Humanity of Greater Newburgh dedication of five completed homes on April 18th. The dedication was followed by a lovely interfaith service and reception at St. George's Church.
- Habitat for Humanity schedules free monthly neighborhood bus tours of their completed and in-progress homes. Sr. Jean will write a newsletter article inviting parishioners to attend one of the scheduled tours.

Buildings and Grounds

- Bob Tetrault painted the new Parish House door.
- Wayne Bunker and Frederick Villforth replaced a broken heating circulator in the Parish House.
- Work is continuing at 18 Main St.; Bob Drennan replaced the side entry door.

Old Business

Combined Leadership/Vestry Day on May 8th

A joint vestry meeting with the leadership of other churches in the So. Dutchess Clericus has been scheduled for Saturday, May 8th at St. John's Lutheran Church in Poughkeepsie from 9 a.m. to 2 p.m. Connie Smith and Susan Quade will attend the Warden's Conference at St. Mary's in Cold Spring on that date.

Bishop's Visitation

The date of Bishop Donovan's visit was changed to May 9th. There are 6 – 8 adults being received and/or confirmed; a special coffee hour will be held.

Photo Directory

Terry Badura contacted Olan Mills to begin planning for a new parish photo directory. The company has appointments available as early as June. In the meantime, we should begin compiling candid photos for the directory and for Trinity's website as well.

New Business

Committee Reports Scheduling

Sr. Jean discussed the importance of holding regular committee meetings so that issues and action items don't fall through the cracks. Committees should meet 3 – 4 times per year; the committee head should provide notes from the meeting to the Vestry. The schedule for reports is:

Jan., Apr., Jul., Oct.	Communications (Tara), Pastoral Care (Sr. Jean) Parish Life (Tara), Budget & Finance (Rob)
Mar, Jun., Sep., Dec.	Stewardship (Rob, Wayne, Bob T.), New Members (Marilyn), Buildings & Grounds (Wayne)
Feb., May, Aug., Nov.	Worship (Sr. Jean), Christian Formation (Terry & Steve) Mission & Outreach (Susan)

Relay for Life

- Trinity Memorial Team will participate in American Cancer Society's Relay for Life on June 5th and 6th in Rhinebeck. The team requested Vestry approval for fundraising events including a car wash, bake sale, and an ice cream float sale.
- **Terry Badura made a motion to allow Trinity Memorial Team to hold a series of fundraisers to benefit Relay for Life. Connie Smith seconded. Vote was unanimous in favor. Motion carried.**

18 Main Street

Sr. Jean apprised the Vestry of ongoing litigation involving a former tenant of our 18 Main St. apartment. Frederick Villforth is communicating on Trinity's behalf with all involved parties.

Haiti Outreach Project

- A donation to SOIL (Sustainable Organic Integrated Livelihoods) of \$4,091, representing proceeds from the Haitian art sale held at Trinity in November, was returned to us via the Vassar Haiti Project. Since the January 12th earthquake in Haiti, SOIL has concentrated its resources on the needier Port au Prince area and is no longer financing the L'Acuil clinic.
- We will hold the money in our account until the Haiti project team has established a connection with another medical facility close to Gros Morne.

Vestry Keys

- Keys to the Church and Parish Office are needed for current Vestry members; more than half don't have a full set of keys to the Parish House, Parish Office, and Church.
- There are no extra keys to give out, and it is very expensive to have duplicates made. Former vestry members and others who have keys but no longer need them will be contacted to return them.
- Connie Smith noted that, on two occasions, the Parish House kitchen door was left unlocked overnight. The alms counters should be reminded to make sure that the Church and all Parish House doors are locked before leaving.

Wish List for Trinity

- The Vestry developed a “wish list” of capital improvements including renovation of the sacristy, renovation of the kitchen, painting the Church and Parish House, and the installation of an elevator in the Parish House.
- Options that were discussed for funding these projects included capital campaigns and fundraisers. Withdrawing funds from the investment accounts and taking out loans were seen as the least desirable options.
- Another list of less-costly projects that could be funded with income generated from TNT rummage sales included choir robes, round tables for the Parish Hall, new kneelers, kitchen shelves, Parish Hall closets, and extending the walkway between the Church and 20 Main St.
- The Vestry will continue to work on prioritizing the wish list, getting cost estimates, and effectively communicating these ideas to the congregation.
- The meeting discussed "planned giving" vehicles such as wills and life insurance and that educating/encouraging parishioners to consider this option could help secure Trinity's endowment for the future.

Wayne Bunker moved to adjourn the meeting at 9:00 p.m. Quade seconded. Vote was unanimous in favor.

Respectfully submitted,
Linda Herrera