

Trinity Episcopal Church
Fishkill, NY 12524
Minutes of Vestry Meeting on November 18, 2009

The Rev. Sr. Jean Campbell, OSH called the meeting to order at 7:00 p.m. Opening prayers were offered.

Present: The Rev. Sr. Jean Campbell, OSH (Rector); Wardens Frederick Villforth and Connie Smith; Vestry members Wayne Bunker, Bob Drennan, Cheri Hamilton, Jerry Picard, Bob Rothmann, Marilyn Sullivan, Jean Winkler; Vestry secretary Linda Herrera.

Not Present: Anne Huston; Robert McCollum

Visitor: Steven Blanks

Minutes of Vestry Meeting on October 21, 2009

Connie Smith made a motion to accept the minutes of the October Vestry Meeting; Picard seconded. Vote was unanimous in favor. Motion carried.

Treasurer's Report – October 2009

Trinity's assets on October 31, 2009 totaled \$500,385:

\$17,343 in checking and savings accounts
\$50,287 in stock
\$432,755 in Morgan Stanley and Vanguard managed accounts

Operating income	\$ 24,320	Non-operating income	\$4,633	Total income	\$ 28,953
Operating expenses	19,163	Non-operating expenses	1,175	Total expenses	20,337
Net profit (loss)	\$ 5,157	Net profit (loss)	\$ 3,458	Net profit (loss)	\$ 8,616

- \$9,550 to cover operating expenses was transferred from the Morgan Stanley money market account per Vestry resolution in the August meeting.
- School tax of \$3,127 was paid in October.
- The \$1,842 cost for the Rector's medical insurance includes retroactive payments for September and October which were not paid due to a billing change.
- \$1,700 was released from the restricted Memorial Fund for the deposit paid to Willow Ridge, Inc. for their work on the columbarium bank. The total cost of \$3,604 was allocated to the Memorial Fund (\$2,300) and the Trinity Networking Team (\$1,304).
- The Trinity Networking Team raised \$3,199 from the Rummage Sale, bringing their total raised for the year to \$8,211.

Committee Reports

Mission & Outreach

- Thanksgiving Food Basket project is underway. Baskets are to be returned to the Parish Hall on or before November 21st for delivery on Sunday, November 22nd.

- The Haitian art sale, held November 13th – 15th, raised almost \$8,000. This contribution will fund the medical clinic in Chermaitre for another year.
- Trinity's Christmas outreach project will be a toy collection for kindergarten and 1st grade students, ages 5 – 7, at the Waring Elementary School in Poughkeepsie.

Adult Christian Formation

- There was a good turnout and positive feedback for the sessions with Dr. Dierdre Good and The Rev. Doug Fisher.
- Dwight and Charlotte Willman will be invited to speak to the congregation in January about their medical mission to Kenya.

Worship

The singing of the Psalms will end after Christmas and resume at Easter.

Old Business

18 Main St.

- The carpets have been removed, and the apartment is being thoroughly cleaned.
- Among the improvements needed before we can rent the unit again: new refrigerator and entry door; replace stair treads; floors need to be refinished; the parking area should be spruced up and cleared of bushes.
- An interior designer will be hired to evaluate the layout of the kitchen to determine if there might be a better layout for maximum space utilization.
- Our property manager has been instructed to stipulate in future lease agreements that no pets are allowed and that someone from Trinity will inspect the apartment periodically to ensure that it is being satisfactorily maintained.
- The cost of repairs is estimated to be in the range of \$1,500 - \$1,800.

Parish House 1st Floor Restroom

Painting is finished; wainscot and fixtures will be installed over the next two weeks. The restroom should be completed by the end of this month.

Budget Preparation

Vestry members with budget line responsibilities were reminded to submit their 2010 budget proposals as soon as possible.

Parish House Doors

- Architectural Doors, Co. estimates that the timeframe to complete work on the exterior Parish House doors is the end of December. Some of the smaller repairs can be done sooner, if we sign off on the estimates quickly.
- No deposit is required; payment will be due when the work is finished.

Vestry Review/Planning Date

The Vestry review/planning meeting is scheduled for Tuesday, December 1st at 5:30 p.m. at 20 Main Street.

Stewardship Report - Pledges

We've received 71 commitment cards to date. The Vestry will follow up with their Core Care families to encourage them to make a pledge commitment for 2010 if they haven't already done so.

New Business

Coordinator for Parish Hall Rentals & Calendar

Carolyn Caparco is now overseeing the calendar for events and rentals in the Parish Hall.

Newsletter Publisher

Carrie Saldana will take over the monthly Trinity Newsletter from Hance Huston.

Sacristy Renovation

Jane Long has received three estimates for renovating the sacristy, hallway and vesting room. Bob Drennan will review the proposals with Marilyn Sullivan and Connie Smith and serve as liaison to potential contractors to ensure that the altar guilds' specific needs are conveyed in technical terms.

New Choir Robes

The white choir robes have become worn. To purchase new robes would cost approximately \$2,500. A recommendation was made to approach the Sewing Guild to ask if they would be able to make new robes. Jean Winkler will speak with Linda Machonis from the ASG for her input and an estimate of the cost.

December Events

- There will be a Church School Advent Event on Saturday, Dec. 5th from 3 – 5 p.m., consisting of an advent presentation, arts and crafts, and a pot luck supper for church school parents and children.
- Christmas Lessons and Carols service is scheduled on Sunday, Dec. 6th at 4 p.m., followed by a light reception. The Outreach Committee is willing to provide transportation that evening to anyone needing a ride; the Vestry should check in with members of their Core Care group on this.
- Christmas Eve services will be at 5 and 10 p.m., and Christmas Day at 10 a.m.
- Sr. Jean will leave on a month-long trip to New Zealand after the Sunday, Dec. 27th service.

Frederick Villforth moved to adjourn the meeting at 8:20 p.m.; Winkler seconded. Vote was unanimous in favor.

Respectfully submitted,
Linda Herrera