

Trinity Episcopal Church
Fishkill, NY 12524
Minutes of Vestry Meeting on October 21, 2009

The Rev. Sr. Jean Campbell, OSH called the meeting to order at 7:05 p.m. Opening prayers were offered.

Present: The Rev. Sr. Jean Campbell, OSH (Rector); Wardens Frederick Villforth and Connie Smith; Vestry members Wayne Bunker, Bob Drennan, Cheri Hamilton, Anne Huston, Jerry Picard, Bob Rothmann, Marilyn Sullivan, Jean Winkler; Vestry secretary Linda Herrera.

Not Present: Robert McCollum

Minutes of Vestry Meeting on September 16, 2009

Wayne Bunker made a motion to accept the minutes of the September Vestry Meeting; Smith seconded. Vote was unanimous in favor. Motion carried.

Treasurer's Report – September 2009

Trinity's assets on September 30, 2009 totaled \$503,296:

\$11,508 in checking and savings accounts
\$50,287 in stock
\$441,502 in Morgan Stanley and Vanguard managed accounts

Operating income	\$ 13,089	Non-operating income	\$ 2,945	Total income	\$ 16,034
Operating expenses	<u>19,533</u>	Non-operating expenses	<u>640</u>	Total expenses	<u>20,173</u>
Net profit (loss)	\$ (6,443)	Net profit (loss)	\$ 2,305	Net profit (loss)	\$ (4,139)

- The 3rd qtr. Diocesan Assessment of \$6003 was paid in September.
- Offerings income is \$12,400 under budget. The wardens will try to analyze if there are specific reasons for the shortfall, e.g. individual offerings not meeting pledge levels. We should also verify that contribution statements are accurate.

Committee Reports

Outreach

- Jean Winkler reported that the House of Hope Baby Shower on September 27th was a great success. Many useful gifts were donated, in addition to \$700 in cash and gift cards. Other churches expressed interest in supporting the shelter.
- The Trinity Haiti Committee made a presentation to the congregation on October 18th to report on progress to date in Chermaitre. There will be a Haitian art and handcraft sale here at Trinity on November 13th – 15th to benefit the new medical clinic in the village.
- Thanksgiving Food Baskets for needy families will be collected again this year.

Communications

The Wardens authorized an expenditure of \$300 to eCoreXperience, Inc., our website designer, for their preparation of an instruction manual with directions for changing elements of our website, specifically homepage photos and announcement headlines.

Pastoral Care

Sr. Jean has presided over three funerals in the past four weeks and has visited ill parishioners in the hospital.

Parish Life

Jan Humbert and Evelyn Bentley will host a Day Timer's Luncheon on November 4th.

Old Business

18 Main St.

- The tenant against whom we had begun eviction proceedings has moved out of the apartment. Frederick Villforth and our rental agent inspected the premises to ascertain the condition of the unit and also the best way to advertise the space to potential tenants.
- Villforth and Wayne Bunker will evaluate what is required to fix up the apartment; the Buildings & Grounds Committee will get cost estimates and advise the Vestry.

Columbarium Bank

- Willow Ridge did a wonderful job of cleaning and replanting the bank near the columbarium.
- The Vestry discussed an idea for memorial plaques in the columbarium. Some parishioners have also expressed interest in purchasing engraved memorial bricks for the sidewalk. There are no plans to offer memorial bricks at this time, unless a volunteer willing to spearhead such a project comes forth.
- The Vestry commended Bob Rothman for his work on this project and Villforth wanted Bob recognized in the meeting minutes.

Parish House 1st Floor Restroom

Sheetrock and taping are done, and primer paint has been applied; work is continuing.

Budget Preparation

Vestry members with budget line responsibilities were given YTD and FY2008 income and expenses vs. budget reports. They are requested to submit 2010 budget proposals by November 15th.

New Business

Parish House Doors

- Architectural Doors, Inc. of Newburgh provided estimates totaling almost \$6,400 to replace and/or repair the four exterior Parish House doors.
- The Vestry discussed the condition of the doors and agreed that not all of the work must be done at once; some of the minor repairs can be put off indefinitely.
- There are restricted TNT funds available for this project; the exact amount is yet to be determined pending a final cost of the restroom renovation.

Frederick Villforth made a motion to authorize the replacement or repair of all four Parish House doors for which we can guarantee the money. The specific door(s) to be repaired, and the timing of the work, will be at the discretion of the Buildings & Grounds Committee. Huston seconded. Vote was unanimous in favor. Motion carried.

Vestry Review/Planning Date

A Vestry review/planning meeting has been set for Tuesday, December 1st at 5:30 p.m. Dinner will be provided. Location to be determined.

Nominees for Warden and Vestry Positions

Frederick Villforth will head a Nominating Committee to select candidates to fill four Vestry vacancies in 2010 and also to choose a warden. There will be three 3-year terms and one 1-year term to fill.

Extension of Advent

There is a movement in the Episcopal Church to extend the short season of Advent by introducing Advent beginning on All Saints' Day instead of the traditional fourth Sunday before Christmas. For this reason, Sr. Jean will begin wearing Advent blue vestments beginning November 1st.

Use of Parish Hall

- The American Sewing Guild has requested the use of the Parish Hall for four groups, each meeting once per month. Considering the higher cost we'll incur for heating and electricity, the Vestry recommended the use of 20 Main St. for the smaller, weekday meetings and the Parish Hall for the larger Saturday group.
- A parishioner has requested the Parish Hall space for a Girl Scouts meeting at 5:30 p.m. on every other Friday. As we frequently have events on Friday nights in the Hall, the Vestry agreed that 20 Main St. is a better alternative.

Bob Rothmann moved to adjourn the meeting at 8:35 p.m.; Drennan seconded. Vote was unanimous in favor.

Respectfully submitted,
Linda Herrera