

Trinity Episcopal Church
Fishkill, NY 12524
Minutes of Vestry Meeting on September 16, 2009

The Rev. Sr. Jean Campbell, OSH called the meeting to order at 7:00 p.m. Opening prayers were offered.

Present: The Rev. Sr. Jean Campbell, OSH (Rector); Wardens Frederick Villforth and Connie Smith; Vestry members Wayne Bunker, Bob Drennan, Anne Huston, Robert McCollum, Jerry Picard, Bob Rothmann, Marilyn Sullivan, Jean Winkler; Vestry secretary Linda Herrera.

Not Present: Cheri Hamilton

Minutes of Vestry Meeting on August 19, 2009

Frederick Villforth made a motion to accept the minutes of the August Vestry Meeting; Winkler seconded. Vote was unanimous in favor. Motion carried.

Treasurer's Report – August 2009

Trinity's assets on August 31, 2009 totaled \$495,944:

\$17,530 in checking and savings accounts
\$47,303 in stock
\$431,111 in Morgan Stanley and Vanguard managed accounts

Operating income	\$ 14,220	Non-operating income	\$ 546	Total income	\$ 14,766
Operating expenses	<u>15,273</u>	Non-operating expenses	<u>239</u>	Total expenses	<u>15,512</u>
Net profit (loss)	\$ (1,053)	Net profit (loss)	\$307	Net profit (loss)	\$ (746)

- The annual audit of Trinity's financial records was completed on August 25th; copies were distributed to the Vestry. The auditor made no recommendations for improvements in Trinity's systems or controls.
- Villforth wanted the meeting minutes to note that: Linda Herrera is commended on her continuing high quality work as office administrator and her well-organized presentation to the auditor.
- The Vanguard bond fund earned \$879 in July and \$842 in August that is not yet reflected in the financial reports. Those dividends were reinvested in additional shares.

Committee Reports

New Members

- Marilyn Sullivan and Cheri Hamilton have completed the new member packet. Having assumed the role of church school coordinator, Cheri will no longer participate on the new member committee. Julie Dotter has agreed to work with Marilyn in this ministry.
- Sr. Jean reports that five new people have come to Trinity in the past three weeks. Many have cited the website as their reason visiting Trinity.

Buildings & Grounds

- All materials for the parish house first-floor restroom renovation have been received. Demolition is complete and the reconstruction has begun. The project should take about two weeks to complete.
- Architectural Doors, Co. in Newburgh has been asked to provide an estimate for replacing and repairing exterior Parish House doors. We should receive a quote within the week.
- A commercial decontamination firm has been hired to clean the boiler room in the kitchen next week. The work should take two days to complete.
- No date has been set yet for fall cleanup.
- The playground will be cleaned this Saturday; this work was postponed from the previous week due to rain.
- The Vestry discussed the quoted cost of approximately \$3,900 to clear and replant the hill around the columbarium. There is \$2,300 in memorial fund money available for this purpose. Restricted TNT funds that were previously allocated to the parish house restroom project could be applied to the balance of this project. Bob Rothmann will discuss this with Mary Kalan, TNT chair.

Frederick Villforth made a motion to spend \$3,900 for clearing and re-planting the columbarium grounds of which \$2,300 will come from the memorial fund and the balance of \$1,600 from restricted TNT funds. Winkler seconded. Vote was unanimous in favor. Motion carried.

Stewardship

- A brochure has been produced for inclusion in a mailing that will be sent to the congregation in October.
- Terry Parsons will speak at the stewardship luncheon on “Reflection Sunday”, October 4th.

Rob McCollum made a motion that the members of the Vestry offer their 2010 pledge cards prior to “Commitment Sunday”, November 1st. October 11th is the suggested date for Vestry pledge cards. Sullivan seconded. Vote was unanimous in favor. Motion carried.

Old Business

Fundraising Guidelines

Frederick Villforth made a motion to accept the amended fundraising guidelines that were distributed at the July Vestry meeting. Huston seconded. Vote was unanimous in favor. Motion carried.

- The Trinity Parish Documents page of the website will be updated with the revised form.

Core Care Feedback

- Jean Winkler and Jerry Picard shared some of the feedback from their Core Care group contacts.
- It was suggested the Vestry contact their care group families to personally invite them to the October 4th stewardship luncheon and hat party.

Diocesan Assessment Report

- The Diocesan Budget Committee held a meeting at Trinity on September 12th to discuss a draft of the assessment report.
- The committee has made extensive changes to the formula for assessments. This will mean a 20% reduction of the current year's assessment and a reduction in the 2010 assessment from \$26K to \$19K.

New Business

Budget 2010

Vestry members with budget-line responsibilities will be given a year-to-date report of their total spending vs. budget to review in preparation for the 2010 budget process.

Mid-Hudson Regional Council

- Meeting will be held on Saturday, October 3rd from 9 a.m. to 3 p.m. at St. John's in Cornwall. Each parish in the region can send two delegates.
- Rev. Jim Lemler, interim rector of Christ Church in Greenwich, will address the council on the topic of "Mission in Lean Times."

Diocesan Convention

The Diocesan Convention will be held on Saturday, November 21st from 8 a.m. to 4 p.m. in New York City. If we are going to send lay delegates from Trinity to the convention, they must register by September 30th.

Frederick Villforth moved to adjourn the meeting at 8:30 p.m.; Bunker seconded. Vote was unanimous in favor.

Respectfully submitted,
Linda Herrera