

Trinity Episcopal Church  
Fishkill, NY 12524  
Minutes of Vestry Meeting November 19, 2019

Garrett called the meeting to order at 7:04 and offered an opening prayer. Garrett led a discussion related to Acts 17:16-34.

Present: The Rev. Garrett Mettler, Warden Jan Humbert Vestry members, Connie Smith, Nancy Bitteker, Julia Dotter, Rosanne Desjardins, Cliff Chapin, Jay Anderson and Treasurer Bryan Swarhout.

Absent: Warden Terry Badura and Vestry member Cheri Hamilton.

**Follow Up Items from Previous Meetings(s)**

Approval of the October minutes.

**Jan Humbert made a motion to approve the September minutes. Nancy Bitteker seconded.**  
No discussion followed. **The vote was seven in favor with one abstention. The motion carried.**

Review of past action items left one item open. Bryan will speak with Terry Badura when she returns from India related to the Haiti Sustainable Development Fund Grant project.

September	Assignee
Inform Bryan Swarhout of the expected cash flows into and out of Trinity bank accounts for the Haiti Sustainable Development Fund Grant project.	Terry Badura – <b>OPEN</b>

Attachment B lists items closed since the last Vestry meeting.

**Ongoing Items**

End of Life Resource Day

Garrett recounted information from the last meeting of the committee members. He noted the focus is on language and the channels to get the word out about the event. Jan suggested the members talk to people about it and Garrett said he would have concise wording for them to share shortly. He noted he had discussed a separate web page for the event with Nancy Bitteker prior to tonight's Vestry meeting. Garrett wants to finish the wording and provide that to Nancy as soon as possible. Dave accepts an Action Item to provide Nancy with the sign in information to our current web site.

Capital Campaign

Garrett discussed the two grants we will be submitting and noted that the paving of the parking lot would not be covered by either, but if the grants are successful and sufficient funding received, we can use our campaign income to cover the cost of paving. The DAR grant does have a local chapter willing to sponsor our grant and the representative will meet with us on December 3<sup>rd</sup>. Dave has the grant started and Garrett is confident we can meet the next submittal deadline which is at the end of December. The Diocese grant is partially filled in and submitting the grant by the next deadline of February 1<sup>st</sup> should be an achievable goal. Dave noted that the painting contracts were signed and the lead release was signed by Terry Badura. Dave accepted an Action Item to follow up with the meeting with George Apap Painting so the crew lead can give

us a better estimate of the length of time needed for interior painting. This was initially estimated at four to six weeks. Dave noted that the original roofing contractor had been unresponsive and Roberts S.C. was notified that they will have been selected for the roofing contract. So far Roberts representatives have been responsive and are communicating well with Connie Smith, Russel Watsky and Trinity. Dave is working with Chad at Roberts to develop a contract to sign. The roofing company can do work as long as the temperature remains above 50 degrees. Dave noted it would be good to do the roofing before the exterior painting if at all possible. Garrett discussed the paint schedule and noted he would like to start the interior painting in January to avoid not having the sanctuary available on the 2020 holy days. Garrett discussed moving worship to the parish hall during the interior painting. Nancy Bitteker asked about what the Altar Guild would need to move to accomplish this. Garrett spoke of items that might be covered and other items that would have to be moved. This move will impact the state of the parish hall in terms of sanctity of the space.

### Strategic Planning

No action related to strategic planning.

### New Items

#### Committee Reports

#### Outreach

Jan reported on the items listed in Appendix B for outreach.

#### Parish Life

Nancy Bitteker reported on the item in Appendix B for parish life. Nancy noted that about 40 people showed up and that placed an extra burden on the servers as they were only expecting about 30 people.

#### Buildings & Grounds

Connie thanked Dave for the repair of the outside sconce light on the church building.

#### Communication

No further items reported

#### Priest-in-Charge

Garrett discussed the Diocesan convention and noted he had taken ill and was unable to attend the second day. He discussed the Diocese resolution to have congregations take action in relation to their legacy pertaining to their history and slavery. Congregations will be asked to share their findings with the Diocese so results can be disseminated at the next annual convention. Garrett is not sure how Trinity will be able to support this investigation. Garrett asked members to keep Abby Gagliardi in prayer after her recent surgery. Garrett discussed how the issue with the expanded success and service of the food pantry would not be resolved tonight but wanted Vestry to think of ways to keep the shelves stocked with needed items. He suggested a new method of the persons running the food pantry providing a list of needed items that could be communicated in the announcements each week. Jan related ideas to include like mentioning store sales at the same time. Garrett's ideal situation would be the congregation would make the food pantry self sufficient with their donations. Currently we are spending money not budgeted for 2019 for this purpose.

Bryan noted that the 2020 budget did include funding for the food pantry supplies. Garrett next noted that we are just two Sundays from Advent and he is working on planning the tasks associated with the candles and service music. He is not planning on an education program this year as response was very low last year. Connie asked how the first Family Choir event turned out. Cliff reported on the results and thought Pam did a good job and the music was good. Garrett emphasized that this was the inaugural event and the plan was to continue to support it and eventually move it from the morning prayer second Sunday each month to a Sunday when Holy Eucharist was the scheduled worship service. Connie asked about progress in obtaining a supply priest for the 4<sup>th</sup> Sundays in 2020. Garrett noted that he has not found supply for January but expected to be able to do that. He has Christmas for 2019 covered, but it might be more difficult to find supply for Holy Days. Jay asked if finding supply was a burden and Garrett responded that it was not time consuming and since it was a collegial invitation, he felt he should be doing it. He noted that the wardens could help as they would be the ones inviting supply if the congregation had no priest.

### Treasurer Report

Bryan discussed the methods and results on the reports attached on pages 8 to 10 and the draft budget in Appendix C. After noting that the forecast column is a tool to help in developing a more accurate 2020 budget, he noted, when referring to page three of the Operating Income / Expenses vs. Budget report that the deficit was much improved when compared to the 2019 Budget amount of deficit. Bryan then opened the meeting to questions related to this report and a question and answer period followed. Bryan then referred to the Draft 2020 Budget report and explained that three steps were used to develop the proposed budget amounts. The first method was using the reports supplied in the spreadsheets distributed. The second was using the forecast column and the third was to look at averages over a three-year period. A discussion followed in which it was noted that a significant variation in the 2020 end of year proposed deficit could occur based on actual pledges received. Bryan also noted he felt that Trinity carried too much cash on hand and that the finance committee was working on a recommendation to change the investment strategy to address the issue of reducing the cash on hand carried in our bank accounts. Garrett suggested that a note be sent to congregation members who pledged in 2019 but not 2020. He noted that he did not want to extend requests for additional pledges beyond this one-time effort as the congregation was informed that the 2020 campaign was closed. Jay suggested that it be a more personal note, handwritten. Dave accepted an action item to supply a list of names to Garrett, the wardens and the treasurer. Then these three will follow up with written notes using wording supplied by Garrett. Bryan noted that in order to meet the goal of approving the 2020 budget at the December Vestry meeting he would need feedback on the draft by December 4<sup>th</sup>. His goal is to provide the final draft to the Vestry by December 7<sup>th</sup> so it could be approved on the December 10<sup>th</sup> Vestry meeting.

Bryan noted that the finance committee would be considering using our investments to support the church's operational budget after reducing the cash on hand to a more appropriate level.

### Additional Ongoing Items and Additional New Business

Jan Humbert reported on her attending the meeting to provide overnight space for the homeless in Southern Dutchess county. There was good representation from several area churches. A representative from Hudson River Housing was present and provided attendees with a great deal of information. Hudson River Housing would be responsible for all phases of the program including transportation, oversight, set up and clean up of areas used. Churches in the area will be making space available for "cold blue nights" where homeless families and individuals (about 60 in each category) would be allowed to use the space. Jan mentioned that HRH personnel will be in attendance from 6:30 pm to 11:30 pm and from 11:30 pm to 7:30 am each night the space is occupied. A discussion followed among the members present mostly related to risks involved for providing the space. Jan noted that other options are available instead of providing space, like making monetary donations or donations of items needed by the homeless, like clothing and personal items. HRH would be providing income to Trinity, if space is used, based on our estimate of additional

electric and heating costs required because our space is occupied. The consensus of the vestry is to support providing space for the homeless. The Vestry accepts an action item to be prepared to vote on Trinity becoming a space provider at the December Vestry meeting. Bryan noted he would be able to review a contract if HRH is to provide one.

Bryan noted that his continuing to be treasurer is impacted by a promotion at his work. He felt if there was not additional support needed from him than supplied to date, he could continue, but if additional support was required, he would not be able to remain as treasurer.

### **Upcoming Calendar:**

November 25<sup>th</sup> – Thanksgiving Meals Delivered

November 27<sup>th</sup> – Thanksgiving Eve Eucharist at 7 p.m.

December 8<sup>th</sup> – Family Choir – 9 a.m. start

December 8<sup>th</sup> – IBM Club Chorus Concert at 2 p.m.

December 22<sup>nd</sup> – Greening of the Sanctuary after worship

December 24<sup>th</sup> – Christmas Eve Eucharists at 5 and 9 p.m. Garrett leads 5 p.m., Supply at 9 p.m.

December 25<sup>th</sup> – Christmas Morning Eucharist at 10 a.m. Garrett leads worship.

### **Next Meeting: December 10, 2019.**

Jay Anderson led the Compline.

**Cliff Chapin made a motion to adjourn the meeting. Connie Smith seconded. Vote was unanimous in favor with no abstentions. Motion carried.** Meeting was adjourned at 9:24 p.m.

**Attachment A** is a list of new action items from this meeting.

Respectfully submitted, Dave Bishop

**Attachment A – New Action Items**

November	Assignee
Provide sign in information to Nancy Bittaker for the Movable Type publishing platform	Dave Bishop – <b>OPEN</b>
Follow up with George Apap to set up meeting.	Dave Bishop – <b>OPEN</b>
Follow up with the meeting with George Apap Painting so the crew lead can give us a better estimate of the length of time needed for interior painting	Dave Bishop – <b>OPEN</b>
Dave will supply a list of names of 2019 pledge congregants vs current 2020 list of pledge congregants to Garrett, the wardens and the treasurer. Then these three will follow up with written notes using wording supplied by Garrett.	Dave Bishop – <b>OPEN</b> Garrett, wardens, treasurer - <b>OPEN</b>

**Attachment B – Closed Action Items**

September	Assignee
Vestry member follow up on property support grant application from the Diocese.	Cliff Chapin – <b>OPEN</b>
October	Assignee
Provide Cliff Chapin four items needed to submit Property Support Grant to NY Diocese.	Garrett Mettler - <b>CLOSED</b>
Contact roofing oversight person, Russel Watsky, and the roofing contractor, Hollenbeck & Daley. The goal would be to have the contractor provide the information Russel Watsky has requested by October 18th. The second goal would be to have the roofing work scheduled start date provided to Trinity and Russel.	Dave Bishop - <b>CLOSED</b>
Send a special E-News tomorrow seeking help. Jan will provide wording.	Dave Bishop – <b>CLOSED</b>
Assist Nancy Bittaker with printing tickets and items needed to support getting the word out about the luncheon	Dave Bishop – <b>CLOSED</b>
Bryan to prepare an introduction and Dave to send supporting QuickBooks files to committee members for budget input. The goal is to have the input returned by November 13th to allow compiling data for the budget presentation at the November 19th Vestry meeting.	Bryan Swarthout & Dave Bishop – <b>CLOSED</b>

## Appendix A

### Treasurer's Report – November 2019

#### Balance Sheet

Trinity's assets on October 31, 2019:

	<u>Jan 1</u>	<u>YTD</u>	<u>Increase / (Decrease)</u>
Checking	44,519	24,179	(20,340)
Savings	55,338	114,723	59,385
Disc. Acct.	1,918	1,918	0
Investments	536,951	616,657	79,706
Total	<u>\$638,726</u>	<u>\$757,477</u>	<u>\$117,751</u>

#### • Income Statement

	<u>Oct 31</u>	<u>YTD</u>	<u>10/31/18</u>
Operating income	10,369	153,929	164,441
Operating expenses	13,360	165,376	168,099
<i>OE Net profit (loss)</i>	<u>(2,991)</u>	<u>(11,447)</u>	<u>(3,658)</u>
Non-operating income	3,493	63,343	54,932
Non-operating expenses	899	13,328	25,985
<i>NOP Net profit (loss)</i>	<u>2,594</u>	<u>50,015</u>	<u>28,947</u>
Total income	13,862	217,272	219,373
Total expenses	14,259	178,704	194,084
<b>Total Net profit (loss)</b>	<b><u>\$(577)</u></b>	<b><u>\$38,568</u></b>	<b><u>\$25,289</u></b>

#### **Capital Campaign:**

Amount Pledged as of 11-04-19	\$85,375
Amount paid in as of 11-04-19	<u>\$46,905</u>
Remaining	\$38,470

#### **2020 Pledge Campaign:**

Goal for 2020	145,000
Amount Pledged as of 11-04-19	99,470
Remaining to meet 2020 goal	\$45,530

## Trinity Episcopal Church Notes & Definitions

### 1. Trinity's Use Restricted Net Assets

Capital Fund: To be used for funding capital improvements to Trinity property.

Parish House Elevator Fund: Established to fund the installation of an elevator in the Parish House.

Memorial Fund: To be used to purchase church items in memory of deceased parishioners.

Columbarium Fund: Funds were used for capital improvements and major repairs to the columbarium.

Capital Campaign: Funds collected to support three Vestry selected projects of paint exterior of church, paint interior of church and repave parking lot parcel 910934 and 919926.

### 2. Definitions

#### Permanently restricted net assets:

Funds that are contribution and other inflows of assets whose use by the organization is limited by donor-imposed restrictions that do not expire or cannot be satisfied by actions taken by the organization.

Other asset increases and reductions that are so restricted.

Reclassifications from or to other net asset classification as a result of donor-imposed terms.

#### Temporarily restricted net assets:

Contributions and other inflows of assets whose use by the organization is limited by donor-imposed restrictions that either expire with the passage of time or can be satisfied or removed by actions taken by the organization.

Other asset increases and reductions that occur from such conditions.

Reclassifications from or to other net asset classifications as a result of donor-imposed terms, passage of time, or satisfaction and removal by actions of the organization.

#### Unrestricted Net Assets:

Funds that are neither permanently nor temporarily restricted by requests of the donor.

### 3. June 2018 Reports and going forward: the operating accounts are those accounts with budgets in the most recently approved Budget. Non-operating accounts are those with no budgeted amounts in the approved Budget.

**Trinity Episcopal Church**  
**Operating Income & Expenses vs. Budget**  
**November 2019**

	OCT	YTD	Budget	\$ Over Budget	% of Budget	Forecast	Delta to Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
100 · Income from Property Assets							
100-01 · Building Uses Income	425.00	4,700.00	3,500.00	1,200.00	1.34	4,700.00	1,200.00
100-05 · Rental Property	2,775.50	27,695.90	22,000.00	5,695.90	1.26	30,471.40	8,471.40
<b>Total 100 · Income from Property Assets</b>	<b>3,200.50</b>	<b>32,395.90</b>	<b>25,500.00</b>	<b>6,895.90</b>	<b>1.27</b>	<b>35,171.40</b>	<b>9,671.40</b>
103-00 · Income from Banks & Investments							
103-03 · Interest Income	9.41	77.04	50.00	27.04	1.54	86.45	36.45
<b>Total 103-00 · Income from Banks &amp; Investments</b>	<b>9.41</b>	<b>77.04</b>	<b>50.00</b>	<b>(40.59)</b>	<b>1.54</b>	<b>86.45</b>	<b>36.45</b>
105 · Offerings							
105-01 · Plate	53.00	814.30	500.00	314.30	1.63	920.30	420.30
105-02 · Pledges	7,106.00	119,655.19	140,855.55	(21,200.36)	0.85	143,586.23	2,730.68
105-05 Other Gifts - Unrestricted	0.00	6.09		6.09		6.09	6.09
<b>Total 105 · Offerings</b>	<b>7,159.00</b>	<b>120,475.58</b>	<b>141,355.55</b>	<b>(20,879.97)</b>	<b>0.85</b>	<b>144,512.62</b>	<b>3,157.07</b>
106 · Special Offerings							
106-01 · Christmas	0.00	0.00	500.00	(500.00)	0.00	500.00	0.00
106-03 · Easter	0.00	980.00	1,000.00	(20.00)	0.98	980.00	(20.00)
<b>Total 106 · Special Offerings</b>	<b>0.00</b>	<b>980.00</b>	<b>1,500.00</b>	<b>(520.00)</b>	<b>0.65</b>	<b>1,480.00</b>	<b>(20.00)</b>
<b>Total Income</b>	<b>10,368.91</b>	<b>153,928.52</b>	<b>168,405.55</b>	<b>(14,477.03)</b>	<b>0.91</b>	<b>181,250.47</b>	<b>12,844.92</b>
<b>Expense</b>							
200 · Administration							
200-02 · Auditing & Accounting Services	0.00	200.00	200.00	0.00	1.00	200.00	0.00
200-03 · Bank Expenses	0.00	185.70	120.00	65.70	1.55	222.84	102.84
200-051 · Vestry	0.00	0.00	500.00	(500.00)	0.00		(500.00)
200-06 · Copier and Folding Machine	522.51	2,542.07	3,980.00	(1,437.93)	0.64	3,064.58	(915.42)
200-08 · Office Supplies							
200-081 · Computer-Hardware & Software	0.00	620.29	550.00	70.29	1.13	620.29	70.29
200-082 · Paper & Misc. Office Supply	51.76	829.19	1,200.00	(370.81)	0.69	932.71	(267.29)
200-083 · Subscriptions	105.49	454.30	500.00	(45.70)	0.91	504.30	4.30
200-084 · Vestry	366.93	491.32	250.00	241.32	1.97	491.32	241.32
<b>Total 200-08 Total Office Supplies</b>	<b>524.18</b>	<b>2,395.10</b>	<b>2,500.00</b>	<b>(104.90)</b>	<b>0.96</b>	<b>2,548.62</b>	<b>48.62</b>
200-10 · Postage	117.96	301.14	400.00	(98.86)	0.75	351.14	(48.86)
200-11 · Printing	0.00	0.00	200.00	(200.00)	0.00		(200.00)
200-12 · Telephone & Internet	246.96	2,346.32	2,100.00	246.32	1.12	2,840.24	740.24
200-18 · Diocesan Convention/Conferences	320.00	460.00	300.00	160.00	1.53	460.00	160.00
<b>Total 200 · Administration</b>	<b>1,731.61</b>	<b>8,430.33</b>	<b>10,300.00</b>	<b>(1,869.67)</b>	<b>0.82</b>	<b>9,687.42</b>	<b>(612.58)</b>
201 · Christian Education							
201-01 · Adult Education	0.00	0.00	500.00	(500.00)	0.00		(500.00)
201-02 · Church School	0.00	0.00	500.00	(500.00)	0.00		(500.00)
201-09 · Stewardship	0.00	0.00	650.00	(650.00)	0.00		(650.00)
<b>Total 201 · Christian Education</b>	<b>0.00</b>	<b>0.00</b>	<b>1,650.00</b>	<b>(1,650.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,650.00)</b>



## 202 · Facilities

## 202-02 · Grounds Expenses

202-01 · Building Supplies	35.63	305.99	500.00	(194.01)	0.61	355.99	(144.01)
202-021 · Lawn Service	378.00	2,876.50	3,200.00	(323.50)	0.90	3,254.50	54.50
202-022 · Snow Removal	0.00	3,750.00	7,500.00	(3,750.00)	0.50	7,500.00	0.00
202-023 · Grounds Expenses - Other	0.00	399.45	500.00	(100.55)	0.80	399.45	(100.55)

<b>Total 202-02 · Grounds Expenses</b>	<b>413.63</b>	<b>7,331.94</b>	<b>11,700.00</b>	<b>(4,368.06)</b>	<b>0.63</b>	<b>11,509.94</b>	<b>(190.06)</b>
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202-04 · Security System	0.00	661.50	825.00	(163.50)	0.80	882.00	57.00
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202-05 · Insurance Property	1,424.42	5,720.57	6,700.00	(979.43)	0.85	5,720.57	(979.43)
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202-06 · Property Maintenance Services	0.00	4,018.05	3,900.00	118.05	1.03	4,200.00	300.00
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202-07 · Trash Removal	0.00	30.00	200.00	(170.00)	0.15	30.00	(170.00)
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## 202-10 · 18 Main St.

202-106 · 18 Main St. - Repair/Maint.	0.00	2,165.91	1,500.00	665.91	1.44	2,165.91	665.91
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202-108 · Property/School Taxes	0.00	5,853.63	5,900.00	(46.37)	0.99	5,853.63	(46.37)
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<b>Total 202-10 · 18 Main St.</b>	<b>0.00</b>	<b>8,019.54</b>	<b>7,400.00</b>	<b>619.54</b>	<b>1.08</b>	<b>8,019.54</b>	<b>619.54</b>
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## 202-13 · Parish Hall

202-131 · Parish Hall - Water	45.00	302.76	400.00	(97.24)	0.76	347.76	(52.24)
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202-132 · Parish Hall - Electric	230.71	1,169.84	1,500.00	(330.16)	0.78	1,400.55	(99.45)
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202-133 · Parish Hall - Gas	132.06	2,499.24	2,385.00	114.24	1.05	2,763.36	378.36
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202-136 · Parish Hall - Repair/Maint.	50.50	541.28	1,500.00	(958.72)	0.36	591.78	(908.22)
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<b>Total 202-13 · Parish Hall</b>	<b>458.27</b>	<b>4,513.12</b>	<b>5,785.00</b>	<b>(1,271.88)</b>	<b>0.78</b>	<b>5,103.45</b>	<b>(681.55)</b>
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## 202-14 · Church Bldg

202-142 · Church Bldg - Electric	116.40	801.72	900.00	(98.28)	0.89	918.12	18.12
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202-146 · Church Bldg - Repair/Maint	27.15	4,262.49	1,500.00	2,762.49	2.84	4,289.64	2,789.64
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202-148 · Church Bldg - Gas	88.17	2,046.18	1,500.00	546.18	1.36	2,222.52	722.52
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202-149 · Church Bldg - Roof Reserve Fund	0.00	0.00	2,920.00	(2,920.00)	0.00		(2,920.00)
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<b>Total 202-14 · Church Bldg</b>	<b>231.72</b>	<b>7,110.39</b>	<b>6,820.00</b>	<b>290.39</b>	<b>1.04</b>	<b>7,430.28</b>	<b>610.28</b>
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## 202-15 · 20 Main St.

202-156 · 20 Main St. - Repair/Maint.	0.00	405.39	1,000.00	(594.61)	0.41	455.39	(544.61)
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<b>Total 202-15 · 20 Main St.</b>	<b>0.00</b>	<b>405.39</b>	<b>1,000.00</b>	<b>(594.61)</b>	<b>0.41</b>	<b>455.39</b>	<b>(544.61)</b>
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<b>Total 202 · Facilities</b>	<b>2,528.04</b>	<b>37,810.50</b>	<b>44,330.00</b>	<b>(6,519.50)</b>	<b>0.85</b>	<b>43,351.17</b>	<b>(978.83)</b>
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## 203 · Payroll Expenses

## 203-05 · Priest in Charge

203-051 · Salary	2,491.66	24,916.60	32,455.83	(7,539.23)	0.77	29,899.92	(2,555.91)
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203-052 · Housing Allowance	1,245.84	12,458.40	16,222.92	(3,764.52)	0.77	14,950.08	(1,272.84)
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203-053 · Tax Reimbursement	285.92	2,859.20	3,723.16	(863.96)	0.77	3,431.04	(292.12)
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203-054 · Medical Insurance	696.00	6,960.00	7,884.00	(924.00)	0.88	8,352.00	468.00
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203-055 · Family Medical Co-Pay	0.00	0.00	4,937.28	(4,937.28)	0.00	0.00	(4,937.28)
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203-056 · Dental Insurance	70.00	700.00	816.00	(116.00)	0.86	840.00	24.00
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203-057 · Pension Premiums	724.22	7,242.20	9,430.54	(2,188.34)	0.77	8,690.64	(739.90)
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203-058 · HSA Contributions	150.00	1,500.00	1,800.00	(300.00)	0.83	1,800.00	0.00
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203-059 · Continuing Education	0.00	0.00	500.00	(500.00)	0.00	250.00	(250.00)
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203-45 · Supply Clergy	0.00	1,795.45	1,800.00	(4.55)	1.00	2,576.00	776.00
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203-510 · Travel Allowance	0.00	0.00	250.00	(250.00)	0.00	0.00	(250.00)
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203-511 · PIC Discretionary Fund	0.00	508.13	1,008.00	(499.87)	0.50	1,008.00	0.00
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<b>Total 203-05 · Priest in Charge</b>	<b>5,663.64</b>	<b>58,939.98</b>	<b>80,827.73</b>	<b>(21,887.75)</b>	<b>0.73</b>	<b>71,797.68</b>	<b>(9,030.05)</b>
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<b>203-10 · Music Director</b>							
203-101 · Salary	1,541.66	12,874.94	20,000.00	(7,125.06)	0.64	15,958.26	(4,041.74)
203-102 · FICA-Medicare	117.93	984.97	1,531.00	(546.03)	0.64	1,220.83	(310.17)
203-107 · NYS Unemployment	7.71	64.35	100.00	(35.65)	0.64	79.77	(20.23)
203-111 · Supply Organist	0.00	976.27	700.00	276.27	1.39	976.27	276.27
<b>Total 203-10 · Music Director</b>	<b>1,667.30</b>	<b>14,900.53</b>	<b>22,331.00</b>	<b>(7,430.47)</b>	<b>0.67</b>	<b>18,235.13</b>	<b>(4,095.87)</b>
<b>203-20 · Parish Administrator</b>							
203-201 · Salary	1,548.76	15,487.60	18,585.00	(3,097.40)	0.83	18,585.12	0.12
203-202 · FICA-Medicare	118.48	1,184.80	1,421.75	(236.95)	0.83	1,421.76	0.01
203-204 · NYS Unemployment	7.74	77.40	92.93	(15.53)	0.83	92.88	(0.05)
<b>Total 203-20 · Parish Administrator</b>	<b>1,674.98</b>	<b>16,749.80</b>	<b>20,099.68</b>	<b>(3,349.88)</b>	<b>0.83</b>	<b>20,099.76</b>	<b>0.08</b>
<b>203-60 · Payroll Benefits</b>							
203-603 · Payroll Service Fees	30.00	342.00	432.00	(90.00)	0.79	402.00	(30.00)
203-604 · Disability Insurance	0.00	114.42	136.00	(21.58)	0.84	114.42	(21.58)
203-605 · Workers Compensation Insurance	0.00	761.00	1,000.00	(239.00)	0.76	761.00	(239.00)
<b>Total 203-60 · Payroll Benefits</b>	<b>30.00</b>	<b>1,217.42</b>	<b>1,568.00</b>	<b>(350.58)</b>	<b>0.78</b>	<b>1,277.42</b>	<b>(290.58)</b>
<b>Total 203 · Payroll Expenses</b>	<b>9,035.92</b>	<b>91,807.73</b>	<b>124,826.41</b>	<b>(33,018.68)</b>	<b>0.74</b>	<b>111,409.99</b>	<b>(13,416.42)</b>
<b>204 · Outreach</b>							
204-01 · Diocesan Assessment	0.00	25,427.00	21,140.00	4,287.00	1.20	25,427.00	4,287.00
204-06 · Special Outreach Programs	0.00	133.17	4,000.00	(3,866.83)	0.03	4,000.00	0.00
<b>Total 204 · Outreach</b>	<b>0.00</b>	<b>25,560.17</b>	<b>25,140.00</b>	<b>420.17</b>	<b>1.02</b>	<b>29,427.00</b>	<b>4,287.00</b>
<b>205 · Worship</b>							
205-01 · Adult Choir	0.00	0.00	300.00	(300.00)	0.00		(300.00)
205-02 · Altar Flowers	64.59	404.59	500.00	(95.41)	0.81	500.00	0.00
205-03 · Altar Supplies	0.00	208.80	500.00	(291.20)	0.42	300.00	(200.00)
205-08 · Music Expenses	0.00	290.00	300.00	(10.00)	0.97	325.00	25.00
205-09 · Music Equip. Maintenance	0.00	260.00	500.00	(240.00)	0.52	300.00	(200.00)
205-11 · Special Worship Programs	0.00	0.00	100.00	(100.00)	0.00		(100.00)
205-14 · Parish Family	0.00	577.07	500.00	77.07	1.15	577.07	77.07
<b>Total 205 · Worship</b>	<b>64.59</b>	<b>1,740.46</b>	<b>2,700.00</b>	<b>(959.54)</b>	<b>0.64</b>	<b>2,002.07</b>	<b>(697.93)</b>
<b>208 · Special Restricted - Other</b>							
208-06 · Columbarium Expenses	0.00	6.76	500.00	(493.24)	0.01	50.00	(450.00)
208-08 · Website Development / Maint.	0.00	0.00	300.00	(300.00)	0.00	75.00	(225.00)
208-08 · Special Restricted - Other - Other	0.00	20.00	300.00	(280.00)	0.07	50.00	(250.00)
<b>Total 208 · Special Restricted - Other</b>	<b>0.00</b>	<b>26.76</b>	<b>800.00</b>	<b>(773.24)</b>	<b>0.03</b>	<b>125.00</b>	<b>(675.00)</b>
<b>Total Expense</b>	<b>13,360.16</b>	<b>165,375.95</b>	<b>209,746.41</b>	<b>(44,370.46)</b>	<b>0.79</b>	<b>196,002.65</b>	<b>(13,743.76)</b>
<b>Net Ordinary Income</b>	<b>(2,991.25)</b>	<b>(11,447.43)</b>	<b>(41,340.86)</b>	<b>29,893.43</b>	<b>0.28</b>	<b>(14,752.18)</b>	<b>26,588.68</b>

**Trinity Episcopal Church**  
**Non-Operating Income & Expenses vs. Budget**  
**November 2019**

	<u>Oct 19</u>	<u>Jan - Oct 19</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>107 · Special Offerings-Restricted</b>		
106-04 · Good Friday	0.00	105.00
107-01 · Capital Fund Income	0.00	20.00
107-05 · Rector's Disc. Fund Income	5.00	381.00
107-08 · Trinity Networking Team	1,668.31	4,082.07
107-09 · Other Gifts - Restricted	1,330.00	48,820.06
107-10 · Food Pantry	55.00	707.25
107-20 · St. Pauly Shed Income	434.68	4,372.53
107-22 · Columbarium Maint. Income	0.00	100.00
<b>Total 107 · Special Offerings-Restricted</b>	<u>3,492.99</u>	<u>58,587.91</u>
<b>108 · Miscellaneous Non Op Income</b>		
108-02 · Miscellaneous Income	0.00	4,680.56
108-03 · Donations for Flowers	0.00	75.00
<b>Total 108 · Miscellaneous Non Op Income</b>	<u>0.00</u>	<u>4,755.56</u>
<b>Total Income</b>	<u>3,492.99</u>	<u>63,343.47</u>
<b>Expense</b>		
<b>200 · Administration</b>		
<b>200-06 · Copier and Folding Machine</b>		
200-061 · Copier - Excess Copy Charge	0.00	418.59
<b>Total 200-06 · Copier and Folding Machine</b>	<u>0.00</u>	<u>418.59</u>
<b>Total 200 · Administration</b>	0.00	418.59
<b>201 · Christian Education</b>		
201-07 · Other	0.00	140.00
<b>Total 201 · Christian Education</b>	0.00	140.00
<b>202 · Facilities</b>		
202-03 · Major Repairs	0.00	135.00
202-031 · Renovations	0.00	2,885.00
<b>Total 202 · Facilities</b>	0.00	3,020.00
<b>204 · Outreach</b>		
204-03 · Community/Food Pantry	778.82	2,424.94
<b>Total 204 · Outreach</b>	778.82	2,424.94
<b>205 · Worship</b>		
205-07 · Nursery Care Provider	120.00	1,200.00
205-15 · Easter Flowers Expense	0.00	159.84
<b>Total 205 · Worship</b>	120.00	1,359.84
<b>208 · Special Restricted - Other</b>		
208-05 · Memorial Fund	0.00	84.35
208-20 · Buildings & Grounds Maint. Exp	0.00	5,860.73
208 · Special Restricted - Other - Other	0.00	20.00

	<b>Total 208 · Special Restricted - Other</b>	0.00	5,965.08
	<b>Total Expense</b>	898.82	13,328.45
	<b>Net Ordinary Income</b>	2,594.17	50,015.02
<b>Net Income</b>		<b>2,594.17</b>	<b>50,015.02</b>

## Appendix B

### Outreach Report

**Rummage Sale:** Oct. 18-19, 2019. Trinity made \$1,168 by recycling goods. The Food Pantry made \$55 by selling donated baked goods, gourds, and water. Bethel Church of God in Christ, Poughkeepsie, came to our Parish Hall on Oct. 19<sup>th</sup> to take and resell our leftover goods. Let's continue to be good stewards of the earth.

**Crop Hunger Walk:** Oct. 20, 2019. Our Trinity team of 8 walked together to help to reduce poverty and hunger. \$575 was donated to support this national event.

**Grace Smith House: Thanksgiving Dinner Bags** need to be returned by Nov. 24<sup>th</sup>. On Nov. 25<sup>th</sup> we will deliver the food to Grace Smith House for 13 families who presently reside there.

**Hudson Valley House of Hope Giving Tree:** Dec, 8<sup>th</sup>-22<sup>nd</sup>. Our parish will once again reach out and support the 5 families (mothers and children) who reside at the House of Hope. Parishioners may sign up on the list that is in the Narthex. Gifts may be left in the Parish Hall and will be due by Dec.22<sup>nd</sup>. They will be picked up on the 23<sup>rd</sup>.

### Parish Life

**Outback Steakhouse:** Nov. 17, 2019. A fun social outing and lunch was enjoyed by 40 members, families, and friends. We made \$490! Watch for pictures on our Friday E News!

## Appendix C

**Trinity Episcopal Church  
Draft 2020 Budget**

	2020 Budget	2019 Forecast	YTY Delta	Averages
<b>Operating Income/Expenses</b>				
<b>Income</b>				
<b>100 · Income from Property Assets</b>				
100-01 · Building Uses Income	4,150.00	4,700.00	(550.00)	3,765.67
100-05 · Rental Property	31,795.54	30,471.40	1,324.14	24,563.06
<b>Total 100 · Income from Property Assets</b>	35,945.54	35,171.40	774.14	28,328.73
<b>103-00 · Income from Banks &amp; Investments</b>				
103-03 · Interest Income	75.00	86.45	(11.45)	42.02
<b>Total 103-00 · Income from Banks &amp; Investments</b>	75.00	86.45	(11.45)	42.02
<b>105 · Offerings</b>				
105-01 · Plate	900.00	920.30	(20.30)	2,007.76
105-02 · Pledges	145,000.00	143,586.23	1,413.77	147,993.29
105-05 Other Gifts - Unrestricted	0.00	6.09	(6.09)	
<b>Total 105 · Offerings</b>	145,900.00	144,512.62	1,387.38	150,001.04
<b>106 · Special Offerings</b>				
106-01 · Christmas	900.00	500.00	400.00	1,403.33
106-03 · Easter	1,000.00	980.00	20.00	1,018.00
<b>Total 106 · Special Offerings</b>	1,900.00	1,480.00	420.00	2,421.33
<b>Total Income</b>	183,820.54	181,250.47	2,570.07	180,793.13
<b>Expense</b>				
<b>200 · Administration</b>				
200-02 · Auditing & Accounting Services	200.00	200.00	0.00	133.33
200-03 · Bank Expenses	200.00	222.84	(22.84)	2,641.17
200-051 · Vestry		0.00	0.00	
200-06 · Copier and Folding Machine	3,100.00	3,064.58	35.42	2,137.77
<b>200-08 · Office Supplies</b>				
200-081 · Computer-Hardware & Software	650.00	620.29	29.71	439.12
200-082 · Paper & Misc. Office Supply	1,100.00	932.71	167.29	1,172.15
200-083 · Subscriptions	550.00	504.30	45.70	526.79
200-084 · Vestry	500.00	491.32	8.68	12.05
<b>Total 200-08 Total Office Supplies</b>	2,800.00	2,548.62	251.38	2,150.12
200-10 · Postage	400.00	351.14	48.86	370.63
200-11 · Printing		0.00	0.00	
200-12 · Telephone & Internet	2,900.00	2,840.24	59.76	1,825.11
200-18 · Diocesan Convention/Conferences	550.00	460.00	90.00	503.89
<b>Total 200 · Administration</b>	10,150.00	9,687.42	462.58	9,762.01
<b>201 · Christian Education</b>				
201-01 · Adult Education		0.00	0.00	
201-02 · Church School		0.00	0.00	

201-09 · Stewardship		0.00	0.00	
<b>Total 201 · Christian Education</b>	0.00	0.00	0.00	0.00
<b>202 · Facilities</b>				
<b>202-02 · Grounds Expenses</b>				
202-01 · Building Supplies	400.00	355.99	44.01	160.53
202-021 · Lawn Service	3,300.00	3,254.50	45.50	3,673.17
202-022 · Snow Removal	7,500.00	7,500.00	0.00	5,748.33
202-023 · Grounds Expenses - Other	400.00	399.45	0.55	477.05
<b>Total 202-02 · Grounds Expenses</b>	11,600.00	11,509.94	90.06	10,059.09
202-04 · Security System	735.00	882.00	(147.00)	795.67
202-05 · Insurance Property	6,000.00	5,720.57	279.43	6,061.63
202-06 · Property Maintenance Services	4,671.77	4,200.00	471.77	4,076.72
202-07 · Trash Removal	30.00	30.00	0.00	11.67
202-10 · 18 Main St.		0.00		
202-106 · 18 Main St. - Repair/Maint.	1,500.00	2,165.91	(665.91)	976.83
202-108 · Property/School Taxes	5,900.00	5,853.63	46.37	5,408.66
<b>Total 202-10 · 18 Main St.</b>	7,400.00	8,019.54	(619.54)	6,385.49
<b>202-13 · Parish Hall</b>				
202-131 · Parish Hall - Water	325.00	347.76	(22.76)	180.00
202-132 · Parish Hall - Electric	1,400.00	1,400.55	(0.55)	1,205.50
202-133 · Parish Hall - Gas	2,800.00	2,763.36	36.64	2,274.41
202-136 · Parish Hall - Repair/Maint.	650.00	591.78	58.22	1,000.00
<b>Total 202-13 · Parish Hall</b>	5,175.00	5,103.45	71.55	4,659.91
<b>202-14 · Church Bldg</b>				
202-142 · Church Bldg - Electric	1,000.00	918.12	81.88	902.27
202-146 · Church Bldg - Repair/Maint	1,000.00	4,289.64	(3,289.64)	707.07
202-148 · Church Bldg - Gas	2,200.00	2,222.52	(22.52)	1,829.02
202-149 · Church Bldg - Roof Reserve Fund		0.00	0.00	
<b>Total 202-14 · Church Bldg</b>	4,200.00	7,430.28	(3,230.28)	3,438.36
<b>202-15 · 20 Main St.</b>				
202-156 · 20 Main St. - Repair/Maint.	500.00	455.39	44.61	414.50
<b>Total 202-15 · 20 Main St.</b>	500.00	455.39	44.61	414.50
<b>Total 202 · Facilities</b>	40,311.77	43,351.17	(3,039.40)	35,903.03
<b>203 · Payroll Expenses</b>				
<b>203-05 · Priest in Charge</b>				
203-051 · Salary	30,000.00	29,899.92	100.08	28,721.07
203-052 · Housing Allowance	14,950.08	14,950.08	0.00	16,728.46
203-053 · Tax Reimbursement	3,450.00	3,431.04	18.96	3,287.58
203-054 · Medical Insurance	8,500.00	8,352.00	148.00	7,404.00
203-055 · Family Medical Co-Pay		0.00	0.00	3,788.89
203-056 · Dental Insurance	900.00	840.00	60.00	816.67
203-057 · Pension Premiums	8,750.00	8,690.64	59.36	8,758.73
203-058 · HSA Contributions	1,800.00	1,800.00	0.00	2,025.00
203-059 · Continuing Education	375.00	250.00	125.00	60.00
203-45 · Supply Clergy	5,781.70	2,576.00	3,205.70	1,302.84
203-510 · Travel Allowance		0.00	0.00	

203-511 · PIC Discretionary Fund	1,724.30	1,008.00	716.30	234.88
<b>Total 203-05 · Priest in Charge</b>	<b>76,231.08</b>	<b>71,797.68</b>	<b>4,433.40</b>	<b>73,128.11</b>
<b>203-10 · Music Director</b>				
203-101 · Salary	18,500.00	15,958.26	2,541.74	11,852.55
203-102 · FICA-Medicare	1,415.28	1,220.83	194.45	724.83
203-107 · NYS Unemployment	100.00	79.77	20.23	46.12
203-111 · Supply Organist	350.00	976.27	(626.27)	2,083.33
<b>Total 203-10 · Music Director</b>	<b>20,365.28</b>	<b>18,235.13</b>	<b>2,130.15</b>	<b>14,706.83</b>
<b>203-20 · Parish Administrator</b>				
203-201 · Salary	20,100.00	18,585.12	1,514.88	17,605.12
203-202 · FICA-Medicare	1,537.65	1,421.76	115.89	1,344.86
203-204 · NYS Unemployment	100.00	92.88	7.12	89.01
<b>Total 203-20 · Parish Administrator</b>	<b>21,737.65</b>	<b>20,099.76</b>	<b>1,637.89</b>	<b>19,038.99</b>
<b>203-60 · Payroll Benefits</b>				
203-603 · Payroll Service Fees	425.00	402.00	23.00	266.67
203-604 · Disability Insurance	114.42	114.42	0.00	59.99
203-605 · Workers Compensation Insurance	761.00	761.00	0.00	878.00
<b>Total 203-60 · Payroll Benefits</b>	<b>1,300.42</b>	<b>1,277.42</b>	<b>23.00</b>	<b>1,204.66</b>
<b>Total 203 · Payroll Expenses</b>	<b>119,634.42</b>	<b>111,409.99</b>	<b>8,224.43</b>	<b>108,078.60</b>
<b>204 · Outreach</b>				
204-01 · Diocesan Assessment	17,483.00	25,427.00	(7,944.00)	22,571.92
204-06 · Special Outreach Programs	3,000.00	4,000.00	(1,000.00)	5,558.81
<b>Total 204 · Outreach</b>	<b>20,483.00</b>	<b>29,427.00</b>	<b>(8,944.00)</b>	<b>28,130.73</b>
<b>205 · Worship</b>				
205-01 · Adult Choir		0.00	0.00	10.63
205-02 · Altar Flowers	600.00	500.00	100.00	894.03
205-03 · Altar Supplies	650.00	300.00	350.00	767.03
205-08 · Music Expenses	300.00	325.00	(25.00)	270.00
205-09 · Music Equip. Maintenance	300.00	300.00	0.00	280.00
205-11 · Special Worship Programs		0.00	0.00	14.63
205-14 · Parish Family	600.00	577.07	22.93	684.78
<b>Total 205 · Worship</b>	<b>2,450.00</b>	<b>2,002.07</b>	<b>447.93</b>	<b>2,921.10</b>
<b>208 · Special Restricted - Other</b>				
208-06 · Columbarium Expenses		50.00	(50.00)	
208-08 · Website Development / Maint.	100.00	75.00	25.00	974.40
208-08 · Special Restricted - Other - Other		50.00	(50.00)	
<b>Total 208 · Special Restricted - Other</b>	<b>100.00</b>	<b>175.00</b>	<b>(25.00)</b>	<b>974.40</b>
<b>Total Expense</b>	<b>193,129.19</b>	<b>196,052.65</b>	<b>(2,873.46)</b>	<b>185,769.87</b>
<b>Net Ordinary Income</b>	<b>(9,308.65)</b>	<b>(14,802.18)</b>	<b>5,443.53</b>	<b>(4,976.74)</b>
<b>Program Income/Expense</b>				
<b>Income</b>				
Columbarium	100.00			
Food Pantry	120.00			
History & Hauntings	900.00			
Outback Lunch	950.00			

Rural & Migrant Ministries	75.00
Shrove Tuesday Pankake Supper	178.00
Supplies and Care of Altar and Vestments	1,800.00
TNT - Rummage Sales	<u>3,500.00</u>
<b>Total Income</b>	7,623.00
<b>Expenses</b>	
Columbarium	100.00
E-News	168.00
Food Pantry	1,265.56
Episcopal Charities	845.00
Family Worship & Picnic	443.00
Fishkill Block Party	40.00
Grace Smith Easter Baskets	257.00
Grace Smith House - Easter Baskets	257.86
Grace Smith House - Garden	80.00
Grace Smith Thanksgiving Meals	572.00
History & Hauntings	850.00
House of Hope	25.00
House of Hope Giving Tree	500.00
Outback Lunch	9.00
Rural & Migrant Ministries	125.00
Shrove Tuesday Pankake Supper	134.00
Capital campaign projects	<u>                    </u>
<b>Total Expenses</b>	5,671.42
<b>Net Project Income/Expense</b>	1,951.58
<b>Net Income/Expense</b>	<b>(7,357.07)</b>



## Trinity Episcopal Church Historical Trends

Ordinary Income/Expense				YtY Growth		
	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	3 year ave	16 to 17	17 to 18
<b>Income</b>						
<b>100 · Income from Property Assets</b>						
100-01 · Building Uses Income	3,812.00	3,660.00	3,825.00	3,765.67	(4.0%)	4.5%
100-05 · Rental Property	22,697.84	23,456.12	27,535.23	24,563.06	3.3%	17.4%
<b>Total 100 · Income from Property Assets</b>	<b>26,509.84</b>	<b>27,116.12</b>	<b>31,360.23</b>	<b>28,328.73</b>	<b>2.3%</b>	<b>15.7%</b>
<b>103-00 · Income from Banks &amp; Investments</b>						
103-03 · Interest Income	15.34	65.22	45.50	42.02	325.2%	(30.2%)
103-04 · Withdrawal from Investments	102,024.89	0.00	0.00	34,008.30	(100.0%)	N/A
<b>Total 103-00 · Income from Banks &amp; Investments</b>	<b>102,040.23</b>	<b>65.22</b>	<b>45.50</b>	<b>34,050.32</b>	<b>(99.9%)</b>	<b>(30.2%)</b>
<b>105 · Offerings</b>						
105-01 · Plate	1,686.99	2,186.63	2,149.65	2,007.76	29.6%	(1.7%)
105-02 · Pledges	128,358.21	160,605.87	155,015.78	147,993.29	25.1%	(3.5%)
105-04 · Bishop's Discretionary Fund			180.00			
<b>Total 105 · Offerings</b>	<b>130,045.20</b>	<b>162,792.50</b>	<b>157,345.43</b>	<b>150,061.04</b>	<b>25.2%</b>	<b>(3.3%)</b>
<b>106 · Special Offerings</b>						
106-01 · Christmas	1,190.00	1,475.00	1,545.00	1,403.33	23.9%	4.7%
106-03 · Easter	430.00	1,119.00	1,505.00	1,018.00	160.2%	34.5%
106-08 · Buildings & Grounds Maintenance	(826.18)	10,000.00	10,000.00	6,391.27	(1310.4%)	0.0%
106-09 · Columbarium Retaining Wall	58,653.15	300.00	0.00	19,651.05	(99.5%)	(100.0%)
106-11 · Bequest Income	0.00	40,000.00	0.00	13,333.33	N/A	(100.0%)
106-12 · Columbarium Income	0.00	1,000.00	2,290.00	1,096.67	N/A	129.0%
106 · Special Offerings - Other	0.00	125.00	0.00	41.67	N/A	(100.0%)
106-10 · Nursery Care Provider	2,000.00	0.00	2,000.00	1,333.33	(100.0%)	N/A
<b>Total 106 · Special Offerings</b>	<b>61,446.97</b>	<b>54,019.00</b>	<b>17,340.00</b>	<b>44,268.66</b>	<b>(12.1%)</b>	<b>(67.9%)</b>
<b>107 · Special Offerings-Restricted</b>						
106-04 · Good Friday	75.00	100.00	50.00	75.00	33.3%	(50.0%)
107-01 · Capital Fund Income	1,782.77	50,034.00	91.00	17,302.59	2706.5%	(99.8%)
107-04 · Memorial Fund Income	2,310.00	2,050.00	7,095.00	3,818.33	(11.3%)	246.1%
107-05 · Rector's Disc. Fund Income	1,828.00	1,604.00	832.00	1,421.33	(12.3%)	(48.1%)
107-06 · Altar Guild	642.00	625.00	75.00	447.33	(2.6%)	(88.0%)
107-08 · Trinity Networking Team	2,486.12	4,559.46	1,602.35	2,882.64	83.4%	(64.9%)
107-09 · Other Gifts - Restricted	3,422.24	2,125.00	6,373.17	3,973.47	(37.9%)	199.9%
107-10 · Food Pantry	3,335.00	4,481.05	3,113.27	3,643.11	34.4%	(30.5%)
107-15 · Thanksgiving Food	50.00	0.00	0.00	16.67	(100.0%)	N/A
107-20 · St. Pauly Shed Income	3,196.92	4,497.46	6,162.82	4,619.07	40.7%	37.0%
107-21 · Financial Peace University	0.00	1,000.00	862.00	620.67	N/A	(13.8%)
107-22 · Columbarium Maint. Income	780.00	100.00	200.00	360.00	(87.2%)	100.0%
<b>Total 107 · Special Offerings-Restricted</b>	<b>19,908.05</b>	<b>71,175.97</b>	<b>26,456.61</b>	<b>39,180.21</b>	<b>257.5%</b>	<b>(62.8%)</b>
<b>108 · Miscellaneous Non Op Income</b>						
108-02 · Miscellaneous Income	1,415.70	11,931.34	19,906.51	11,084.52	742.8%	66.8%
108-03 · Donations for Flowers	0.00	0.00	250.00	83.33	N/A	N/A
108 · Miscellaneous Non Op Income - Other	0.00	0.00	5.64	1.88	N/A	N/A

Total 108 · Miscellaneous Non Op Income	1,415.70	11,931.34	20,162.15	11,169.73	742.8%	69.0%
<b>Total Income</b>	<b>341,365.99</b>	<b>327,100.15</b>	<b>252,709.92</b>	<b>307,058.69</b>	<b>(4.2%)</b>	<b>(22.7%)</b>
<b>Expense</b>						
<b>200 · Administration</b>						
200-02 · Auditing & Accounting Services	0.00	200.00	200.00	133.33	N/A	0.0%
200-03 · Bank Expenses	117.05	7,707.74	98.71	2,641.17	6485.0%	(98.7%)
200-045 · Priest in Charge Cell Phone Exp	0.00	0.00	175.00	58.33	N/A	N/A
200-051 · Vestry	1,314.89	118.33	(5.08)	476.05	(91.0%)	(104.3%)
200-06 · Copier and Folding Machine					N/A	N/A
200-061 · Copier - Excess Copy Charge	0.00	13.78	0.00	4.59	N/A	(100.0%)
200-06 · Copier and Folding Machine - Other	0.00	1,815.00	0.00	605.00	N/A	(100.0%)
<b>Total 200-06 · Copier and Folding Machine</b>	<b>2,334.79</b>	<b>1,828.78</b>	<b>2,249.75</b>	<b>2,137.77</b>	<b>(21.7%)</b>	<b>23.0%</b>
200-08 · Office Supplies						
200-081 · Computer-Hardware & Software	107.04	607.51	602.82	439.12	467.6%	(0.8%)
200-082 · Paper & Misc. Office Supply	1,531.12	1,171.92	813.42	1,172.15	(23.5%)	(30.6%)
200-083 · Subscriptions	433.45	507.02	639.89	526.79	17.0%	26.2%
200-084 · Vestry	0.00	0.00	36.16	12.05	N/A	N/A
<b>Total 200-08 · Office Supplies</b>	<b>2,071.61</b>	<b>2,286.45</b>	<b>2,092.29</b>	<b>2,150.12</b>	<b>10.4%</b>	<b>(8.5%)</b>
200-10 · Postage	454.87	300.24	356.77	370.63	(34.0%)	18.8%
200-11 · Printing	164.39	235.60	153.60	184.53	43.3%	(34.8%)
200-12 · Telephone & Internet	1,694.62	1,929.32	1,851.38	1,825.11	13.8%	(4.0%)
200-18 · Diocesan Convention/Conferences	0.00	745.00	766.66	503.89	N/A	2.9%
<b>Total 200 · Administration</b>	<b>8,152.22</b>	<b>15,351.46</b>	<b>7,939.08</b>	<b>10,480.92</b>	<b>88.3%</b>	<b>(48.3%)</b>
<b>201 · Christian Education</b>						
201-01 · Adult Education	(2.12)	17.50	0.00	5.13	(925.5%)	(100.0%)
201-05 · Purchase FPU Kits	0.00	930.00	0.00	310.00	N/A	(100.0%)
201-07 · Other	0.00	0.00	192.00	64.00	N/A	N/A
201-09 · Stewardship	0.00	0.00	52.31	17.44	N/A	N/A
<b>Total 201 · Christian Education</b>	<b>(2.12)</b>	<b>947.50</b>	<b>244.31</b>	<b>396.56</b>	<b>(44793.4%)</b>	<b>(74.2%)</b>
<b>202 · Facilities</b>						
202-02 · Grounds Expenses						
202-01 · Building Supplies	193.87	99.57	188.16	160.53	(48.6%)	89.0%
202-021 · Lawn Service	3,371.00	4,041.00	3,607.50	3,673.17	19.9%	(10.7%)
202-022 · Snow Removal	5,450.00	4,295.00	7,500.00	5,748.33	(21.2%)	74.6%
202-023 · Grounds Expenses - Other	424.80	356.38	649.98	477.05	(16.1%)	82.4%
<b>Total 202-02 · Grounds Expenses</b>	<b>9,439.67</b>	<b>8,791.95</b>	<b>11,945.64</b>	<b>10,059.09</b>	<b>(6.9%)</b>	<b>35.9%</b>
202-04 · Security System	1,266.00	294.00	827.00	795.67	(76.8%)	181.3%
202-05 · Insurance Property	5,861.36	6,668.50	5,655.02	6,061.63	13.8%	(15.2%)
202-06 · Property Maintenance Services	3,620.76	4,410.38	4,199.03	4,076.72	21.8%	(4.8%)
202-07 · Trash Removal	0.00	35.00	0.00	11.67	N/A	(100.0%)
202-10 · 18 Old Main St.						
202-106 · 18 Old Main St. - Repair/Maint.	24.00	1,497.09	1,409.41	976.83	6137.9%	(5.9%)
202-107 · 18 Old Main St.-Capital Impvmt	0.00	650.00	0.00	216.67	N/A	(100.0%)
202-108 · 18-20 Property/School Taxes	5,746.29	4,597.49	5,882.20	5,408.66	(20.0%)	27.9%
202-10 · 18 Old Main St. - Other	0.00	4,125.05	0.00	1,375.02	N/A	(100.0%)
<b>Total 202-10 · 18 Old Main St.</b>	<b>5,770.29</b>	<b>10,869.63</b>	<b>7,291.61</b>	<b>7,977.18</b>	<b>88.4%</b>	<b>(32.9%)</b>

## 202-13 · Parish Hall

202-131 · Parish Hall - Water	230.40	129.60	180.00	180.00	(43.8%)	38.9%
202-132 · Parish Hall - Electric	1,260.54	1,246.86	1,109.09	1,205.50	(1.1%)	(11.0%)
202-133 · Parish Hall - Gas	1,797.15	2,433.83	2,592.25	2,274.41	35.4%	6.5%
202-136 · Parish Hall - Repair/Maint.	0.00	1,500.00	1,500.00	1,000.00	N/A	0.0%
202-137 · Parish Hall-Capital Improvement	0.00	604.67	0.00	201.56	N/A	(100.0%)
<b>Total 202-13 · Parish Hall</b>	<b>3,288.09</b>	<b>5,914.96</b>	<b>5,381.34</b>	<b>4,861.46</b>	<b>79.9%</b>	<b>(9.0%)</b>

## 202-14 · Church Bldg

202-142 · Church Bldg - Electric	874.10	861.81	970.89	902.27	(1.4%)	12.7%
202-146 · Church Bldg - Repair/Maint	(360.00)	913.57	1,567.64	707.07	(353.8%)	71.6%
202-148 · Church Bldg - Gas	1,392.98	1,660.68	2,433.40	1,829.02	19.2%	46.5%
202-149 · Church Bldg - Roof Reserve Fund	2,920.00	2,920.00	2,920.00	2,920.00	0.0%	0.0%
<b>Total 202-14 · Church Bldg</b>	<b>4,827.08</b>	<b>6,356.06</b>	<b>7,891.93</b>	<b>6,358.36</b>	<b>31.7%</b>	<b>24.2%</b>

## 202-15 · 20 Old Main St.

202-156 · 20 Old Main St. - Repair/Maint.	0.00	649.50	594.00	414.50	N/A	(8.5%)
202-15 · 20 Old Main St. - Other	0.00	1,025.00	0.00	341.67	N/A	(100.0%)

## Total 202-15 · 20 Old Main St.

0.00	1,674.50	594.00	756.17	N/A	(64.5%)
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## 202-16 · Capital Fund

0.00	50,000.00	0.00	16,666.67	N/A	(100.0%)
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## Total 202 · Facilities

34,073.25	95,014.98	43,785.57	57,624.60	178.9%	(53.9%)
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## 203 · Payroll Expenses

## 203-05 · Priest in Charge

203-051 · Salary	23,389.38	31,382.34	31,391.48	28,721.07	34.2%	0.0%
203-052 · Housing Allowance	17,105.70	17,280.96	15,798.72	16,728.46	1.0%	(8.6%)
203-053 · Tax Reimbursement	3,098.02	3,138.96	3,625.76	3,287.58	1.3%	15.5%
203-054 · Medical Insurance	6,944.00	7,296.00	7,972.00	7,404.00	5.1%	9.3%
203-055 · Family Medical Co-Pay	4,346.14	4,346.16	2,674.36	3,788.89	0.0%	(38.5%)
203-056 · Dental Insurance	816.00	816.00	818.00	816.67	0.0%	0.2%
203-057 · Pension Premiums	7,846.64	9,245.64	9,183.92	8,758.73	17.8%	(0.7%)
203-058 · HSA Contributions	1,800.00	2,475.00	1,800.00	2,025.00	37.5%	(27.3%)
203-410 · Travel Allowance	223.91	0.00	0.00	74.64	(100.0%)	N/A
203-059 · Continuing Education	0.00	0.00	180.00	60.00	N/A	N/A
203-45 · Supply Clergy	328.97	1,807.66	1,771.90	1,302.84	449.5%	(2.0%)
203-511 · PIC Discretionary Fund	0.00	603.48	101.15	234.88	N/A	(83.2%)

## Total 203-05 · Priest in Charge

65,898.76	78,392.20	75,317.29	73,202.75	19.0%	(3.9%)
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## 203-10 · Music Director

203-101 · Salary	7,600.00	15,000.00	12,957.64	11,852.55	97.4%	(13.6%)
203-102 · FICA-Medicare	583.84	1,157.14	433.52	724.83	98.2%	(62.5%)
203-107 · NYS Unemployment	38.04	71.99	28.32	46.12	89.2%	(60.7%)
203-111 · Supply Organist	4,775.00	825.00	650.00	2,083.33	(82.7%)	(21.2%)

## Total 203-10 · Music Director

12,996.88	17,054.13	14,069.48	14,706.83	31.2%	(17.5%)
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## 203-20 · Parish Administrator

203-201 · Salary	16,530.25	17,700.00	18,585.12	17,605.12	7.1%	5.0%
203-202 · FICA-Medicare	1,264.43	1,348.39	1,421.76	1,344.86	6.6%	5.4%
203-204 · NYS Unemployment	82.70	91.45	92.88	89.01	10.6%	1.6%

## Total 203-20 · Parish Administrator

17,877.38	19,139.84	20,099.76	19,038.99	7.1%	5.0%
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## 203-60 · Payroll Benefits

203-602 · Payroll Taxes	348.00	443.01	9.00	266.67	27.3%	(98.0%)
203-603 · Payroll Service Fees	0.00	0.00	344.80	114.93	N/A	N/A
203-604 · Disability Insurance	58.34	63.29	58.34	59.99	8.5%	(7.8%)
203-605 · Workers Compensation Insurance	884.00	953.00	797.00	878.00	7.8%	(16.4%)
203-608 · NY Paid Family Leave	0.00	0.00	18.69	6.23	N/A	N/A
<b>Total 203-60 · Payroll Benefits</b>	<b>1,290.34</b>	<b>1,459.30</b>	<b>1,227.83</b>	<b>1,325.82</b>	<b>13.1%</b>	<b>(15.9%)</b>
<b>Total 203 · Payroll Expenses</b>	<b>98,063.36</b>	<b>116,045.47</b>	<b>110,714.36</b>	<b>108,274.40</b>	<b>18.3%</b>	<b>(4.6%)</b>
<b>204 · Outreach</b>						
204-01 · Diocesan Assessment	23,418.76	21,140.00	23,157.00	22,571.92	(9.7%)	9.5%
204-03 · Community/Food Pantry	1,954.59	2,090.41	1,525.46	1,856.82	6.9%	(27.0%)
204-05 · Rector's Discretionary Fund	1,462.61	531.18	36.68	676.82	(63.7%)	(93.1%)
204-06 · Special Outreach Programs	8,420.82	4,000.00	4,255.62	5,558.81	(52.5%)	6.4%
204-07 · Bishop's Discretionary Fund Exp	0.00	0.00	90.00	30.00	N/A	N/A
<b>Total 204 · Outreach</b>	<b>35,256.78</b>	<b>27,761.59</b>	<b>29,064.76</b>	<b>30,694.38</b>	<b>(21.3%)</b>	<b>4.7%</b>
<b>205 · Worship</b>						
205-01 · Adult Choir	31.89	0.00	0.00	10.63	(100.0%)	N/A
205-02 · Altar Flowers	921.69	1,076.00	684.40	894.03	16.7%	(36.4%)
205-03 · Altar Supplies	789.43	494.75	1,016.91	767.03	(37.3%)	105.5%
205-07 · Nursery Care Provider	0.00	0.00	1,140.00	380.00	N/A	N/A
205-08 · Music Expenses	236.00	299.00	275.00	270.00	26.7%	(8.0%)
205-09 · Music Equip. Maintenance	0.00	5.00	835.00	280.00	N/A	16600.0%
205-11 · Special Worship Programs	0.00	13.58	30.30	14.63	N/A	123.1%
205-13 · Vestments	0.00	0.00	30.00	10.00	N/A	N/A
205-14 · Parish Family	207.31	553.04	1,294.00	684.78	166.8%	134.0%
<b>Total 205 · Worship</b>	<b>2,186.32</b>	<b>2,441.37</b>	<b>5,305.61</b>	<b>3,311.10</b>	<b>11.7%</b>	<b>117.3%</b>
206 · Search Committee	49.00	0.00	0.00	16.33	(100.0%)	N/A
<b>207 · Miscellaneous Non Op Expenses</b>						
207-01 · Trinity Networking Team	308.00	31.25	67.50	135.58	(89.9%)	116.0%
207-02 · Program Expenses	0.00	0.00	1,790.46	596.82	N/A	N/A
207-03 · Columbarium Engraving Expenses	0.00	0.00	2,500.00	833.33	N/A	N/A
207-04 · Flower Expenses	0.00	0.00	460.00	153.33	N/A	N/A
207 · Miscellaneous Non Op Expenses - Other	0.00	0.00	15,821.45	5,273.82	N/A	N/A
<b>Total 207 · Miscellaneous Non Op Expenses</b>	<b>308.00</b>	<b>31.25</b>	<b>20,639.41</b>	<b>6,992.89</b>	<b>(89.9%)</b>	<b>65946.1%</b>
<b>208 · Special Restricted - Other</b>						
208-08 · Website Development / Maint.	0.00	1,574.20	1,349.00	974.40	N/A	(14.3%)
208-06 · Columbarium Expenses	420.00	0.00	0.00	140.00	(100.0%)	N/A
208-082 · Oil Tank Remediation	6,836.40	3,590.73	0.00	3,475.71	(47.5%)	(100.0%)
208-10 · Columbarium Wall Plaque	64,700.00	0.00	0.00	21,566.67	(100.0%)	N/A
208-20 · Buildings & Grounds Maint. Exp	0.00	7,421.07	9,582.75	5,667.94	N/A	29.1%
208 · Special Restricted - Other - Other	(6,046.85)	50,000.00	0.00	14,651.05	(926.9%)	(100.0%)
<b>Total 208 · Special Restricted - Other</b>	<b>65,909.55</b>	<b>62,586.00</b>	<b>10,931.75</b>	<b>46,475.77</b>	<b>(5.0%)</b>	<b>(82.5%)</b>
<b>66900 · Reconciliation Discrepancies</b>		<b>7,955.93</b>				
<b>Total Expense</b>	<b>243,947.36</b>	<b>328,135.55</b>	<b>228,624.85</b>	<b>266,902.59</b>	<b>34.5%</b>	<b>(30.3%)</b>
<b>Net Ordinary Income</b>	<b>97,418.63</b>	<b>(1,035.40)</b>	<b>24,085.07</b>	<b>40,156.10</b>	<b>(101.1%)</b>	<b>(2426.2%)</b>
<b>Net Income</b>	<b>97,418.63</b>	<b>(1,035.40)</b>	<b>24,085.07</b>	<b>40,156.10</b>	<b>(101.1%)</b>	<b>(2426.2%)</b>