

Trinity Episcopal Church  
Fishkill, NY 12524  
Minutes of Virtual Vestry Meeting March 17, 2020

At about 6:30 pm GoToMeeting was activated for the March Vestry Meeting.

At 7:12 The following members were together online: Rev. Garrett Mettler, wardens Terry Badura and Jan Humbert, Vestry members Cliff Chapin, Connie Smith, Nancy Drennan, Nancy Bitteker, Tom Quackenbush, Jay Anderson, treasurer Bryan Swarhout and Vestry secretary Dave Bishop.

Not online: Vestry member Joe Bird,

Garrett called the meeting to order and asked members to share how the current health issues are impacting their lives. Members spent time sharing experiences.

Garrett led a spiritual reflection.

**Follow Up Items from Previous Meetings(s)**

Approval of the February minutes.

**Cliff Chapin made a motion to approve the January minutes. Tom Quackenbush seconded.**

A brief discussion followed, and Dave noted he had corrected the members present list. **The vote was unanimous in favor with no abstentions. The motion carried.**

Review of past action items left two items open.

January	Assignee
Follow up with Property Support and answer email questions.	Dave Bishop – <b>OPEN</b> E-mail sent – no response to date.
Provide Vestry suggested changes regarding insurance, liability and the current building use rental agreements.	Dave Bishop – <b>OPEN</b>

Attachment B lists items closed since the last Vestry meeting.

**Disruptions and Adaptations**

Worship, Pastoral Care, Meetings and Activities, Community Needs, Communication and Social Connection

Garrett discussed how he tried to hold out and have service on March 15<sup>th</sup>, but in the end had to finally let go based on our part to play in keeping our community safe. He discussed his current efforts to provide streaming of services for Trinity and a discussion followed related to the streaming from our NY Diocese and the National Cathedral. Garrett spent some more time discussing live streaming and the suspension of worship by the Diocese until May 17<sup>th</sup> with an evaluation right after Easter. Garrett plans to use Facebook live with, if possible, music and one or two voices to read and sing. May have to prerecord at Trinity due to low download signal strength. Garrett then discussed the challenges of live stream for Palm Sunday, Easter and other special services. He is trying very hard to come up with ways to make the possibility of these services more participative. Cliff asks if the National or local Episcopal church is planning to provide any

similar services. As of today, we have no information on that from the Episcopal church. A discussion of other possibilities followed. Tom asked if there is technology that would allow people to see each other at the special services. Cliff asked about the cost of such services. Garrett replied that services are available, and he had looked at Zoom which cost about \$100 per year. Nancy Bitteker felt this type service would be good to help relieve feelings of isolation. Garrett discussed his ideas of coming to church on a one on one basis. People could make appointments and receive consecrated sacraments as communion. Nancy Bitteker suggests people attending should be responsible for cleaning surfaces touched. Cliff suggested that spaces entered could be limited to reduce the impact of cleaning after. Garrett mentioned he has asked Lisa Daley to try her best to provide cleaning products we would need.

Jan discussed the core care calls. She noted that people really liked receiving the calls and some requested calls rather than electronic communications. Dave accepted an Action Item to clean up the Core Care call lists and redistribute them.

Garrett discussed the possibility of becoming a vector of the disease if he continued to make personal visits. He spent some time discussing the possibility of a Trinity member contracting the disease and how to handle that, especially if the person is hospitalized. He asked for feedback. Cliff suggested if people are ill, they would not want to spread that to healthy people. Nancy Drennan shared the experience she had with her son and expressed the key difference between contagious vs. non-contagious is communication.

Related to pastoral care, Garrett discussed his desire that he and the Vestry keep making calls and discussed what he would do if someone got infected.

Related to Meetings and Activities, Garrett discussed our current plans to not allow public or parishioner use of our spaces for the same time frame as the suspension of worship by the Diocese. He mentioned that he had spoken with Kevin Furman of Family Community Church and let them know our spaces are closed. He discussed choir and the possibility of using choir in future streaming services. Pam has agreed to try this one time, then evaluate whether it would continue or not. Nancy Drennan mentioned that spreading the choir out (social distancing) would lead to more extensive cleaning of spaces and surfaces. She asked about the book club and Dave noted that he had already emailed Mary Hendricks and offered to set up Virtual book club meetings using our virtual meeting software.

For Community Needs, continuing the current food pantry practices was discussed in detail. The consensus of the Vestry was to continue the pantry giving out food as long as supplies lasted, but not to continue the hot meal program. Bryan noted that if that was continued it would have to be take out only. Jan noted that from the conference call, Dutchess County suggested it would be good to continue the food pantry, but we must abide by rules of the CDC related to cleaning and limiting spread of the virus. Garrett suggested that we go a bit further. First, he spoke to Jeanne Mierzwa and let her know that only if volunteers were willing to come would this effort continue. Second other measures, such as were being taken by the Reformed church, like not letting people in but dispensing by handing our food to them at the door and signing our own attendance book for them would be needed. Terry suggested that if Trinity members do serve at the food pantry, they and the recipients have written handouts that define new steps and why. She also mentioned possible logistical issues related to an increase in the number of people seeking assistance and a decrease in our ability to keep the food pantry shelves stocked. Garrett noted that we should do our best to supply and be ready to acknowledge that we may run out of supplies needed.

When discussing the hot meal Nancy Drennan mentioned that she saw on the news that restaurants in NY City were donating food to pantries because of the takeout only CDC rules in effect. A conversation

followed about seeking this same idea in local restaurants and see if they could donate non-perishable items to our pantry. Nancy Drennan will inquire about possible donations to our food pantry at the Dutchess County level as her neighbor works for the county executive.

For Communications and Social Connections, Garrett will share a document, currently about two pages long, that covers many topics as a starting place. This will be made available at our web page and Facebook page. Tom asked about pledge income and after a brief discussion Dave accepted an Action Item to contact our bank and see if they have a service like Zell that would allow direct deposit of pledge amounts on a regular basis. Once we find out and decide what to do about that, we can add it to our communication processes so all members know. When asked, Bryan noted he is comfortable with this idea. He noted that the cash reserves currently are enough for about six months of operations. The goal is to get through the year without having to draw from investments. Nancy Drennan asked about two items. First, if our Parish Office would remain staffed. Garrett noted that the Diocese was having their staff work at home and for now Dave is comfortable with being in the office. Second was we should address the title of our regular e-News letter to encourage people to open it.

For Social Connection Garrett discussed some ideas including a virtual coffee hour after live stream of service.

## **Ongoing Items**

### **Smarter Aging**

Garrett noted that the planning for this event is suspended for now. Planning will continue when appropriate.

### **Capital Campaign**

Dave noted that we have sent a contract with Trinity's acceptance signature to Roberts Roofing and are waiting for them to sign it. We will need to send out the \$2,000 check to lock in a start date. This roofing work may occur after the exterior painting. Trinity has accepted Apap Painting's April 13 start date for wash down of the exterior and the May 5<sup>th</sup> start date for painting the outside of the church. We have to sign the color form yet.

### **Dishwasher for Kitchen**

Dave noted the old dishwasher has been removed.

## **New Items**

### **Committee Reports**

#### **Outreach Report**

It was reported that Fishkill United Methodist Church is contributing money to Trinity and people in their parish are contribution food to our Food Pantry. Word is getting out and this is another example of community connection. The second lunch was Saturday, February 22<sup>nd</sup>. Pam Bunker had made a new sign and put it up. The Dutch Reformed Church is handing out flyers about our free lunches. Jan asked for

volunteers after the Vestry meeting to help set up tables for the Saturday free lunch. It was noted that the parish worship and picnic will be on August 16<sup>th</sup> and that pavilion #2 has been reserved.

### Parish Life Report

#### Outreach Report

**Food Pantry:** Word is spreading, and our food pantry continues to grow and to serve our community. **Fishkill Methodist Church** donated a very generous collection of food to help fill the shelves of our food pantry and the mouths of those who visit us. They also sent \$217 which can be used to purchase more supplies.

**AAUW** (American Association of University Women) donated a food pantry library which consists of a labeled crate of gently used childrens' books. All who visit our food pantry are invited to take home books to read with their children to help foster a love of reading. AAUW will periodically restock the books.

**Free Hot Meal:** February 22, 2020 from 11-noon. Once again, we offered a free hot meal to our neighbors. Bowls of chili and ziti warmed us all on a cold rainy day. Thanks to all who volunteered by helping with the meal and donating food.

### Parish Life Report

**Shrove Tuesday Pancake Supper:** February 25, 2020.

The parish hall was a welcoming place with the festive sights and sounds of Mardi Gras and the aroma of pancakes, bacon, and sausage in the air. 56 people attended and a good time was had by all. Thanks again to Mike Schappert for donating all the food and to our decorating team, our chefs, and everyone who helped to set up, serve, and clean up. We received \$234 in donations and had \$128 of expenses.

### Buildings & Grounds

Connie asked about thermostat settings during suspension of worship. Dave reported that all thermostats had been set to eliminate heating during normally occupied times.

### Communication

Jay felt we have covered this topic well.

### Priest-in-Charge

Garrett noted discussion this evening covered everything.

### Treasurer Report

Bryan noted that we could expect the building income related to the budgeted amount to be low. He noted utility costs had been high for the first two months but savings with reduced building use might offset this. A question about pledge income was answered by Bryan. He said we are on track to date and Dave agreed with that assessment. In responding to a question regarding our investments, Bryan noted that we are

invested for the long term and should strive to not withdraw from investments if at all possible. Our goal is to give the investments time to rebound over time.

**Additional Ongoing Items and Additional New Business**

No items.

**Upcoming Calendar:**

Continue your Lenten devotions

Watch for new live streaming events starting March 22, 2020.

**Next Meeting: April 21, 2020 or sooner if needed.**

Garrett led the Compline.

The Vestry's first virtual meeting officially adjourned at 9:52 p.m.

**Attachment A** – New action items.

Respectfully submitted, Dave Bishop

**Attachment A – New Action Items**

March	Assignee
Clean up the Core Care call lists and redistribute them.	Dave Bishop - <b>OPEN</b>
Contact our bank and see if they have a service like Zell that would allow direct deposit of pledge amounts on a regular basis.	Dave Bishop - <b>OPEN</b>

**Attachment B – Closed Action Items**

February	Assignee
Provide keys to the new members, folders in credenza and provide access ID and password to Servant Keeper for Alms duties.	Dave Bishop – <b>CLOSED</b> Members see Dave for keys when appropriate
Let all coffee hour servers know to put all food items in sealed containers.	Dave Bishop – <b>CLOSED</b> Email sent.
Verify the actual amount of money in the TNT budget available to spend.	Bryan Swarthout – <b>CLOSED</b> <b>(459.17) from 2015-2019 Report available upon request.</b>
Report back between meetings via email whether another line can be used to fund the dishwasher	Dave Bishop & Bryan Swarthout – <b>CLOSED</b> 208-20 B&G Maintenance Expense
Review past Vestry minutes to determine if a motion was made or it was just a discussion relating to taking a portion of the St. Pauley's income and making it part of the operating budget.	Dave Bishop – <b>CLOSED</b> It was in for 2018 and actually taken out of the budget for 2019.

## Appendix A

### Treasurer's Report – March 2020

#### Balance Sheet

Trinity's assets on February 29, 2020:

	<u>Jan 1</u>	<u>YTD</u>	Increase / (Decrease)
Checking	43,675	9,048	(34,627)
Savings	97,593	111,211	13,618
Disc. Acct.	1,918	1,918	0
Investments	633,912	600,499	(33,413)
Total	<u>\$777,098</u>	<u>\$722,676</u>	<u>\$(54,422)</u>

#### Income Statement

	<u>Feb 29</u>	<u>YTD</u>	<u>02/28/19</u>
Operating income	23,527	38,258	55,948
Operating expenses	13,702	30,305	35,822
<i>OE Net profit (loss)</i>	<u>9,825</u>	<u>7,953</u>	<u>20,126</u>
Non-operating income	2,116	6,695	1,603
*Non-operating expenses	1,764	33,974	855
<i>NOP Net profit (loss)</i>	<u>352</u>	<u>(27,279)</u>	<u>748</u>
Total income	25,643	44,953	57,551
Total expenses	15,466	(64,279)	36,677
<b>Total Net profit (loss)</b>	<b><u>\$10,177</u></b>	<b><u>\$(19,326)</u></b>	<b><u>\$20,874</u></b>

#### **2020 Pledges:**

Amount Pledged as of 2-29-20	\$134,470
Amount paid in as of 2-29-20	<u>\$ 29,913</u>
Remaining	\$104,557

#### **Capital Campaign:**

Amount Pledged as of 2-29-20	\$85,375
Amount paid in as of 2-29-20	<u>\$72,255</u>
Remaining	\$13,120

\*Include capital campaign expense \$31,626.34 for interior painting of church

## Trinity Episcopal Church Notes & Definitions

### 1. Trinity's Use Restricted Net Assets

Capital Fund: To be used for funding capital improvements to Trinity property.

Parish House Elevator Fund: Established to fund the installation of an elevator in the Parish House.

Memorial Fund: To be used to purchase church items in memory of deceased parishioners.

Columbarium Fund: Funds were used for capital improvements and major repairs to the columbarium.

Capital Campaign: Funds collected to support three Vestry selected projects of paint exterior of church, paint interior of church and repave parking lot parcel 910934 and 919926.

### 2. Definitions

#### Permanently restricted net assets:

Funds that are contribution and other inflows of assets whose use by the organization is limited by donor-imposed restrictions that do not expire or cannot be satisfied by actions taken by the organization.

Other asset increases and reductions that are so restricted.

Reclassifications from or to other net asset classification as a result of donor-imposed terms.

#### Temporarily restricted net assets:

Contributions and other inflows of assets whose use by the organization is limited by donor-imposed restrictions that either expire with the passage of time or can be satisfied or removed by actions taken by the organization.

Other asset increases and reductions that occur from such conditions.

Reclassifications from or to other net asset classifications as a result of donor-imposed terms, passage of time, or satisfaction and removal by actions of the organization.

#### Unrestricted Net Assets:

Funds that are neither permanently nor temporarily restricted by requests of the donor.



**Trinity Episcopal Church**  
**Operating Income & Expenses vs. Budget**  
**February 2020**

	<b>FEB</b>	<b>YTD</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>100 · Income from Property Assets</b>					
<b>100-01 · Building Uses Income</b>	165.00	957.50	4,565.00	(3,607.50)	20.97%
<b>100-05 · Rental Property</b>	2,573.35	5,342.47	31,795.54	(26,453.07)	16.8%
<b>Total 100 · Income from Property Assets</b>	2,738.35	6,299.97	36,360.54	(30,060.57)	17.33%
<b>103-00 · Income from Banks &amp; Investments</b>					
<b>103-03 · Interest Income</b>	8.27	18.87	75.00	(56.13)	25.16%
<b>103-04 · Withdrawal from Investments</b>	0.00	0.00	27,000.00	(27,000.00)	0.0%
<b>Total 103-00 Income from Banks &amp; Investments</b>	8.27	18.87	27,075.00	(27,056.13)	0.07%
<b>105 · Offerings</b>					
<b>105-01 · Plate</b>	14.39	141.39	900.00	(758.61)	15.71%
<b>105-02 · Pledges</b>	20,766.00	31,548.00	132,310.00	(100,762.00)	23.84%
<b>105-05 · Other Gifts - Unrestricted</b>	0.00	250.00		250.00	
<b>Total 105 · Offerings</b>	20,780.39	31,939.39	133,210.00	(101,270.61)	23.98%
<b>106 · Special Offerings</b>					
<b>106-01 · Christmas</b>	0.00	0.00	900.00	(900.00)	0.0%
<b>106-03 · Easter</b>	0.00	0.00	1,000.00	(1,000.00)	0.0%
<b>Total 106 · Special Offerings</b>	0.00	0.00	1,900.00	(1,900.00)	0.0%
<b>Total Income</b>	23,527.01	38,258.23	198,545.54	(160,287.31)	19.27%
<b>Expense</b>					
<b>200 · Administration</b>					
<b>200-02 · Auditing &amp; Accounting Services</b>	0.00	0.00	200.00	(200.00)	0.0%
<b>200-03 · Bank Expenses</b>	0.00	0.00	200.00	(200.00)	0.0%
<b>200-051 · Vestry</b>	0.00	0.00	0.00	0.00	
<b>200-06 · Copier and Folding Machine</b>	0.00	597.66	3,100.00	(2,502.34)	19.28%
<b>200-08 · Office Supplies</b>					
<b>200-081 · Computer-Hardware &amp; Software</b>	174.99	174.99	650.00	(475.01)	26.92%
<b>200-082 · Paper &amp; Misc. Office Supply</b>	236.96	236.96	1,100.00	(863.04)	21.54%
<b>200-083 · Subscriptions</b>	0.00	0.00	550.00	(550.00)	0.0%
<b>200-084 · Vestry</b>	0.00	0.00	500.00	(500.00)	0.0%
<b>Total 200-08 Total Office Supplies</b>	411.95	411.95	2,800.00	(2,388.05)	14.71%
<b>200-10 · Postage</b>	58.80	88.30	400.00	(311.70)	22.08%
<b>200-11 · Printing</b>	0.00	0.00	0.00	0.00	
<b>200-12 · Telephone &amp; Internet</b>	247.24	478.91	2,900.00	(2,421.09)	16.51%
<b>200-18 · Diocesan Convention/Conferences</b>	0.00	0.00	550.00	(550.00)	0.0%
<b>Total 200 · Administration</b>	717.99	1,576.82	10,150.00	(8,573.18)	15.54%
<b>201 · Christian Education</b>					
<b>201-01 · Adult Education</b>	0.00	0.00	0.00	0.00	

201-02 · Church School	0.00	0.00	0.00	0.00	
201-09 · Stewardship	0.00	0.00	0.00	0.00	
<b>Total 201 · Christian Education</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>202 · Facilities</b>					
<b>202-02 · Grounds Expenses</b>					
202-01 · Building Supplies	22.89	22.89	400.00	(377.11)	5.72%
202-021 · Lawn Service	0.00	0.00	3,300.00	(3,300.00)	0.0%
202-022 · Snow Removal	1,250.00	2,500.00	7,500.00	(5,000.00)	33.33%
202-023 · Grounds Expenses - Other	0.00	0.00	400.00	(400.00)	0.0%
<b>Total 202-02 · Grounds Expenses</b>	<b>1,272.89</b>	<b>2,522.89</b>	<b>11,600.00</b>	<b>(9,077.11)</b>	<b>21.75%</b>
202-04 · Security System	0.00	70.00	735.00	(665.00)	9.52%
202-05 · Insurance Property	0.00	1,424.42	6,000.00	(4,575.58)	23.74%
202-06 · Property Maintenance Services	127.80	850.18	4,671.77	(3,821.59)	18.2%
202-07 · Trash Removal	0.00	0.00	30.00	(30.00)	0.0%
<b>202-10 · 18 Main St.</b>					
202-106 · 18 Main St. - Repair/Maint.	190.00	190.00	1,500.00	(1,310.00)	12.67%
202-108 · Property/School Taxes	0.00	1,148.70	5,900.00	(4,751.30)	19.47%
<b>Total 202-10 · 18 Main St.</b>	<b>190.00</b>	<b>1,338.70</b>	<b>7,400.00</b>	<b>(6,061.30)</b>	<b>18.09%</b>
<b>202-13 · Parish Hall</b>					
202-131 · Parish Hall - Water	0.00	45.66	325.00	(279.34)	14.05%
202-132 · Parish Hall - Electric	192.44	304.40	1,400.00	(1,095.60)	21.74%
202-133 · Parish Hall - Gas	671.76	984.23	2,800.00	(1,815.77)	35.15%
202-136 · Parish Hall - Repair/Maint.	35.20	35.20	650.00	(614.80)	5.42%
<b>Total 202-13 · Parish Hall</b>	<b>899.40</b>	<b>1,369.49</b>	<b>5,175.00</b>	<b>(3,805.51)</b>	<b>26.46%</b>
<b>202-14 · Church Bldg</b>					
202-142 · Church Bldg - Electric	201.10	472.35	1,000.00	(527.65)	47.24%
202-146 · Church Bldg - Repair/Maint	161.93	302.18	1,000.00	(697.82)	30.22%
202-148 · Church Bldg - Gas	579.62	824.57	2,200.00	(1,375.43)	37.48%
202-149 · Church Bldg - Roof Reserve Fund	0.00	0.00	0.00	0.00	
<b>Total 202-14 · Church Bldg</b>	<b>942.65</b>	<b>1,599.10</b>	<b>4,200.00</b>	<b>(2,600.90)</b>	<b>38.07%</b>
<b>202-15 · 20 Main St.</b>					
202-156 · 20 Main St. - Repair/Maint.	0.00	0.00	500.00	(500.00)	0.0%
<b>Total 202-15 · 20 Main St.</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>(500.00)</b>	<b>0.0%</b>
<b>Total 202 · Facilities</b>	<b>3,432.74</b>	<b>9,174.78</b>	<b>40,311.77</b>	<b>(31,136.99)</b>	<b>22.76%</b>
<b>203 · Payroll Expenses</b>					
<b>203-05 · Priest in Charge</b>					
203-051 · Salary	2,491.66	4,983.32	30,600.00	(25,616.68)	16.29%
203-052 · Housing Allowance	1,245.84	2,491.68	15,249.08	(12,757.40)	16.34%
203-053 · Tax Reimbursement	285.92	571.84	3,519.00	(2,947.16)	16.25%
203-054 · Medical Insurance	745.00	1,490.00	8,500.00	(7,010.00)	17.53%
203-055 · Family Medical Co-Pay	0.00	0.00	1,383.00	(1,383.00)	0.0%
203-056 · Dental Insurance	71.00	142.00	900.00	(758.00)	15.78%
203-057 · Pension Premiums	724.22	1,448.44	8,750.00	(7,301.56)	16.55%

203-058 · HSA Contributions	150.00	450.00	1,836.00	(1,386.00)	24.51%
203-059 · Continuing Education	0.00	0.00	375.00	(375.00)	0.0%
203-45 · Supply Clergy	283.92	553.92	5,781.70	(5,227.78)	9.58%
203-510 · Travel Allowance	0.00	0.00	0.00	0.00	
203-511 · PIC Discretionary Fund	0.00	39.10	1,724.30	(1,685.20)	2.27%
<b>Total 203-05 · Priest in Charge</b>	<b>5,997.56</b>	<b>12,170.30</b>	<b>78,618.08</b>	<b>(66,447.78)</b>	<b>15.48%</b>
<b>203-10 · Music Director</b>					
203-101 · Salary	1,541.66	3,083.32	18,500.00	(15,416.68)	16.67%
203-102 · FICA-Medicare	117.94	235.88	1,415.30	(1,179.42)	16.67%
203-107 · NYS Unemployment	7.72	15.44	100.00	(84.56)	15.44%
203-111 · Supply Organist	0.00	200.00	350.00	(150.00)	57.14%
<b>Total 203-10 · Music Director</b>	<b>1,667.32</b>	<b>3,534.64</b>	<b>20,365.30</b>	<b>(16,830.66)</b>	<b>17.36%</b>
<b>203-20 · Parish Administrator</b>					
203-201 · Salary	1,548.76	3,097.52	20,502.00	(17,404.48)	15.11%
203-202 · FICA-Medicare	118.48	236.96	1,568.40	(1,331.44)	15.11%
203-204 · NYS Unemployment	7.74	15.48	100.00	(84.52)	15.48%
<b>Total 203-20 · Parish Administrator</b>	<b>1,674.98</b>	<b>3,349.96</b>	<b>22,170.40</b>	<b>(18,820.44)</b>	<b>15.11%</b>
<b>203-60 · Payroll Benefits</b>					
203-603 · Payroll Service Fees	36.00	72.00	433.50	(361.50)	16.61%
203-604 · Disability Insurance	0.00	0.00	116.71	(116.71)	0.0%
203-605 · Workers Compensation Insurance	0.00	0.00	761.00	(761.00)	0.0%
<b>Total 203-60 · Payroll Benefits</b>	<b>36.00</b>	<b>72.00</b>	<b>1,311.21</b>	<b>(1,239.21)</b>	<b>5.49%</b>
<b>Total 203 · Payroll Expenses</b>	<b>9,375.86</b>	<b>19,126.90</b>	<b>122,464.99</b>	<b>(103,338.09)</b>	<b>15.62%</b>
<b>204 · Outreach</b>					
204-01 · Diocesan Assessment	0.00	0.00	22,483.00	(22,483.00)	0.0%
204-06 · Special Outreach Programs	0.00	0.00	3,000.00	(3,000.00)	0.0%
<b>Total 204 · Outreach</b>	<b>0.00</b>	<b>0.00</b>	<b>25,483.00</b>	<b>(25,483.00)</b>	<b>0.0%</b>
<b>205 · Worship</b>					
205-01 · Adult Choir	0.00	0.00	0.00	0.00	
205-02 · Altar Flowers	0.00	251.95	600.00	(348.05)	41.99%
205-03 · Altar Supplies	0.00	0.00	650.00	(650.00)	0.0%
205-08 · Music Expenses	0.00	0.00	300.00	(300.00)	0.0%
205-09 · Music Equip. Maintenance	0.00	0.00	300.00	(300.00)	0.0%
205-11 · Special Worship Programs	0.00	0.00	0.00	0.00	
205-14 · Parish Family	175.00	175.00	600.00	(425.00)	29.17%
<b>Total 205 · Worship</b>	<b>175.00</b>	<b>426.95</b>	<b>2,450.00</b>	<b>(2,023.05)</b>	<b>17.43%</b>
<b>208 · Special Restricted - Other</b>					
208-06 · Columbarium Expenses	0.00	0.00	100.00	(100.00)	0.0%
208-08 · Website Development / Maint.	0.00	0.00	100.00	(100.00)	0.0%
<b>Total 208 · Special Restricted - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>(200.00)</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>13,701.59</b>	<b>30,305.45</b>	<b>201,059.76</b>	<b>(170,754.31)</b>	<b>15.07%</b>
<b>Net Ordinary Income</b>	<b>9,825.42</b>	<b>7,952.78</b>	<b>(2,514.22)</b>	<b>10,467.00</b>	<b>(316.31%)</b>

**Trinity Episcopal Church**  
**Non-Operating Income & Expenses vs. Budget**  
**February 2020**

	<u>Feb 20</u>	<u>Jan - Feb 20</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>107 · Special Offerings-Restricted</b>		
107-04 · Memorial Fund Income	0.00	100.00
107-05 · Rector's Disc. Fund Income	207.00	207.00
107-09 · Other Gifts - Restricted	960.00	4,990.00
107-18 · Special Offerings	253.97	253.97
107-20 · St. Pauly Shed Income	694.80	1,138.52
<b>Total 107 · Special Offerings-Restricted</b>	2,115.77	6,689.49
<b>108 · Miscellaneous Non Op Income</b>		
108-02 · Miscellaneous Income	0.00	5.97
<b>Total 108 · Miscellaneous Non Op Income</b>	0.00	5.97
<b>Total Income</b>	2,115.77	6,695.46
<b>Expense</b>		
<b>200 · Administration</b>		
200-06 · Copier and Folding Machine		
200-061 · Copier - Excess Copy Charge	0.00	49.36
<b>Total 200-06 · Copier and Folding Machine</b>	0.00	49.36
<b>Total 200 · Administration</b>	0.00	49.36
<b>202 · Facilities</b>		
202-14 · Church Bldg		
202-147 · Church Bldg-Capital Improvement	1,573.57	33,199.91
<b>Total 202-14 · Church Bldg</b>	1,573.57	33,199.91
<b>Total 202 · Facilities</b>	1,573.57	33,199.91
<b>204 · Outreach</b>		
204-03 · Community/Food Pantry	70.84	70.84
<b>Total 204 · Outreach</b>	70.84	70.84
<b>205 · Worship</b>		
205-07 · Nursery Care Provider	120.00	240.00
<b>Total 205 · Worship</b>	120.00	240.00
<b>208 · Special Restricted - Other</b>		
208-05 · Memorial Fund	0.00	414.00
<b>Total 208 · Special Restricted - Other</b>	0.00	414.00
<b>Total Expense</b>	1,764.41	33,974.11
<b>Net Ordinary Income</b>	351.36	-27,278.65
<b>Net Income</b>	<b>351.36</b>	<b>-27,278.65</b>